

Workbook Answer Key

Note: In communicative exercises where several answers are possible, this answer key contains some examples of correct answers, not all possible answers. Any valid answer in this type of exercise should be considered acceptable.

UNIT 1

Exercise 1

1. bow 2. shake hands 3. kiss 4. hug

Exercise 2

1. d 2. e 3. a 4. c 5. b

Exercise 3

job, nationality

Exercise 4

Answers will vary.

Exercise 5

1. A: Have you had B: I've had
2. A: Have you been B: we've been
3. A: Have you exercised B: I've gone
4. A: Have you read B: I've been

Exercise 6

1. seen 2. met 3. been 4. eaten 5. checked
Other answers will vary.

Exercise 7

1. Have you taken 2. came 3. was 4. Have you been 5. visited 6. didn't see 7. was 8. read 9. have you met

Exercise 8

1. yet 2. yet 3. ever 4. ever, before 5. already 6. before 7. ever 8. already

Exercise 9

1. Has George ever gone horseback riding?
2. haven't yet 3. Have you been to London before?
4. Have they already gone to the top of Willis Tower?
5. has already tried Turkish coffee / it.

Exercise 10

Answers will vary.

Exercise 11

The wording of the answers will vary, but should include the following information:

1. Non-verbal communication is gestures and other body language.
2. North Americans expect a firm handshake.
3. Chinese indicate the numbers one to ten on one hand.
4. Gesturing with the palm up means "good-bye" in southern Europe.

Exercise 12

1. true 2. false 3. no information 4. true

Exercise 13

Answers will vary.

Exercise 14

Answers will vary.

Exercise 15

Answers will vary.

GRAMMAR BOOSTER

Exercise A

1. Where has he lived? 2. How has the weather been? 3. What has Sophie studied? 4. Which museums have they gone to? 5. How many times has she been to Paris? 6. Who have you met?

Exercise B

1. We've already taken that tour. 2. They haven't climbed Mt. McKinley yet. 3. Has he already eaten dinner? 4. I've gone sightseeing in Prague already. 5. She hasn't yet tried Vietnamese food.

Exercise C

1. already 2. yet 3. already 4. ever 5. never 6. ever 7. never 8. before

Exercise D

Answers will vary.

Exercise E

Answers will vary.

WRITING BOOSTER

Exercise A

1. My parents went on a cruise to the Bahamas, but they haven't been to Bermuda yet.
2. I've been to the top of the CN Tower, and the view is amazing.
3. They went skiing in the Himalayas, and the trip was thrilling.
4. I've tried snails before. They were disgusting. / I've tried snails before, and they were disgusting.
5. Devin has never traveled to continental Europe, but he has visited Ireland before.
6. We have met before. We were on the same sightseeing tour yesterday.
7. He's from Russia. He has studied English, but he would like to learn Mandarin.

Top Notch Workbook Answer

Karen Koenig



Top Notch Workbook Answer:

The 21 Irrefutable Laws of Leadership Workbook John C. Maxwell, 2007-09-16 Required reading for both developing and experienced leaders this one of a kind workbook companion to a leadership classic outlines the core leadership principles that will make you more effective more influential and more successful wherever you are in your career If you ve never read The 21 Irrefutable Laws of Leadership you ve been missing out on one of the best selling leadership books of all time In this companion workbook leadership expert John C Maxwell shares powerful insights gleaned from his forty plus years of leadership success Maxwell helps you Take your leadership skills to the next level Discover life changing principles of influence empowerment intuition and legacy Observe your own career and evaluate yourself using an evaluation tool that reveals your leadership strengths and weaknesses Learn from stories and observations from the worlds of business politics sports the military and non profit organizations so you can transform as a leader Each of the twenty one lessons contains the following sections Definition of the Law Understand the law and how it operates Case Studies Explore three primary cases some positive some negative that reveal and illustrate the law Leadership Insight and Reflection Draw important personal conclusions about the impact of this law on your life Taking Action Assess yourself in this law and develop specific action steps to grow or make important changes Group Discussion Questions Explore the core issues and share your insights through a guided discussion with your group This workbook isn t designed to be merely a theoretical exercise It s meant to help you become a better leader And while you can easily go through this study on your own there s nothing more transformational than learning with other like minded people So gather a group of any size and see what happens as you help each other become the kind of leaders that people want to follow *How To: Stay On Top Of Your Game Workbook Series - Book Two: Victorious Living as a leader* Bishop Annie Njeri, 2018-01-12 In this book Bishop Annie has shared in depth about victorious leadership from her forty years experience in leadership Leadership is all about relationships Who are mature leaders Mature leaders are possibility thinkers and positive leaders Mature leadership is the capacity and will to rally people to a common purpose and the character which inspires confidence in them Mature leadership is leaving footprints which can be easily traced It s building a foundation with focus and tenacity that the next generation will build on and make sure the vision mission you have will not die Leadership sickness Prescription for leadership sickness Leaders bounce back

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The Workbook ,1987

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