

Simplicity

■ William Zinsser

William Zinsser was born in New York City in 1922. After graduating from Princeton University, he worked for the New York Herald Tribune, first as a feature writer and later as its drama editor and film critic. Zinsser has also taught writing at Yale University and has served as general editor of the Book-of-the-Month Club. He is currently the series editor for The Writer's Craft Series, which publishes talks by writers and is cosponsored by the Book-of-the-Month Club and the New York Public Library. Zinsser's own published works cover many aspects of contemporary American culture, but he is best known as the author of lucid and accessible books about writing, including Writing with a Word Processor (1983), Writing to Learn (1988), and On Writing Well (Sixth Edition, 1998), a perennial favorite for college writing courses as well as the general population. In the following piece, he reminds us, as did Henry David Thoreau before him, to "simplify, simplify." As you read each paragraph, notice the clarity with which Zinsser presents its main idea, and note how he develops that idea with adequate and logically related supporting information. You should also note that he follows his own advice about simplicity.

FOR YOUR JOURNAL

Sometimes we get so caught up in what's going on around us that we start to feel frantic, and we lose sight of what is really important or meaningful to us. At such times it's a good idea to take stock of what we are doing and to simplify our lives by dropping activities that are no longer rewarding. Write about a time when you've felt the need to simplify your life.

Clutter is the disease of American writing. We are a society strangling in unnecessary words, circular constructions, pompous frills, and meaningless jargon.

Who can understand the clotted language of everyday American commerce: the memo, the corporation report, the business letter, the

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