

Unit 4 M1 - D1

My weakest skill is a leadership skill. I am not good at it because it is very difficult for me to judge and give orders to people. This also depends on my communication and attitude towards people.

My weakness is that my way of talking and the tone is not very convincing, and this affects me a lot in this role, this is because I haven't dealt with random people yet, so I need more confidence, and be more accurate and active. This is one of my worst skills, so to improve this skill I will have to research on the internet how to deal with the group or team by listening to all of them.

To improve this skill, I will talk to people who have done this role in the past, and ask for suggestions. I will also research on youtube people who are big leaders and see how they control the team.

Negotiation is another weak skill. This skill is similar to leadership, because this also needs a good tone and a convincing way of talking, and most importantly discussing with customers about it. My weakest part is discussing and having long conversations with people from abroad, and here is where I sometimes go in panic, especially when I'm alone and with no support from any colleague. To improve this skill, I will talk more with new people, to gain more confidence. I will research on youtube about gaining confidence and negotiating with people, to see how specialized deal with this, and how they reach the agreement and see how they managed in very difficult situations.

My skills match with the event organiser because even if I am not good at negotiating, I have different ideas and advantages to show to customers, so they can trust me and reach an agreement on both sides, but the only complication is that my way of talking is not very convincing.

Organisational is a skill that I can manage with. I am not perfect for this skill, because facing many things at a time is not for me. I am not able to handle this and I could panic, and I can also do something wrong and mix up things if there is a lot of stuff to do. However, I can deal with important things taking a bit longer, but doing them properly. For this skill, I think that I need to improve my timing and be prepared to face many things at a time. I will research on the internet different sections related to the event manager topic, and try to study how to go through with them. But even if I am not very good at my timing, I can still do a very nice job, and a good job done is important for an event organiser. So apart, this skill matches with an event organiser because I can work hard, and ready to face many things at a time.

My problem-solving skills need improvement too. I can easily handle most of the situations now, as I have seen the most common problems for an event organiser,

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