# **Essay Structure**

Review the essay graphic organizer below and consider the concepts presented to plan and edit an academic paper.

How to Create a Family-Friendly Work Environment Without Sacrificing Employee Productivity

Coordinating supervision and care for young children is a common challenge faced by many working parents. It is extremely rare for school and business schedules to be perfectly aligned, and there is a wide range of unexpected events that place additional stress and frustration on modern families... Companies can avoid these uncomfortable situations and increase productivity and happiness in workers by ensuring there is adequate family leave, allowing work-at-home days for applicable positions, and encouraging the use of all vacation time and sick time as needed...

#### Adequate Family Leave

One way companies can ensure productivity and happiness of workers is by providing adequate leave time for both parents following the birth of a child. Schulte (2014) indicates that there is a connection between an employee's work-life balance. The problem is that most companies fail to see this link.

## Work-at-Home Days

Workers' happiness and productivity can also be increased by adding one work-at-home day to weekly schedules, if it fits with the position. A study by Daipuria and Kakar (2013) showed that a "compressed work week and work from home options also find favor amongst the respondents which give clear indication to the organization to remodel their work assignments to suit mutual requirements" (p. 51)...

### Vacation and Sick Time

Finally, companies should encourage the use of all earned yearly vacation time, as well as sick time when needed. It is possible that a situation may arise that an employee just cannot avoid. Sometimes parents are forced to make a decision between their sick child and their job. Sick days mean tending to a sick child at home...

### Conclusion

It is hard to imagine that working parents are productive or focused when they are forced to leave a sick child at home alone or in someone else's care...

#### Introduction

Write a hook sentence that catches the reader's attention.

Write sentences that provide background on the topic.

#### Thesis:

Write a statement to introduce the focus paragraphs' topics.

#### Transition Sentences

## Focus Paragraph

Provide your evidence and reasons.

A topic sentence, body sentences (details), and closing sentence are required.

#### Conclusion

Restate your focus paragraphs in a different way and reflect.

## **Structure Of A College Essay**

**Lauren Gardner** 

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