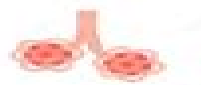


UPPER RESPIRATORY TRACT

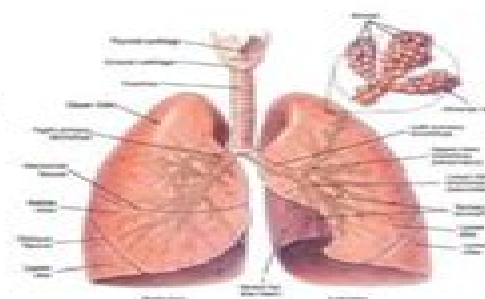
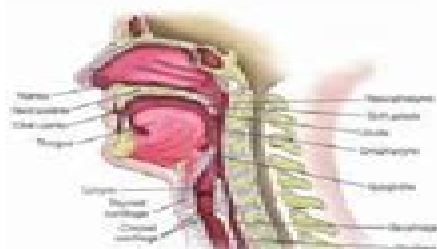
- ◆ **Nose:** Humidifies, warms, and filters inspired air.
- ◆ **Sinus:** Air-filled cavities within the hollow bones that surround the nasal passages & provide resonance during speech.
- ◆ **Pharynx:** Passageway for the respiratory and digestive tract located behind the oral and nasal cavities. Divided into the nasopharynx, laryngopharynx, and oropharynx.
- ◆ **Larynx:** Located below the pharynx at the root of the tongue. Also known as the "Voice Box". Contains two pairs of vocal cords, the false & the true cords. The opening between the true cords is the glottis. Glottis plays an important role in coughing, coughing is the most fundamental defense mechanism of the lungs.
- ◆ **Epiglottis:** Leaf shaped elastic flap structure at the top of the larynx. Prevents food from entering the tracheobronchial tree by closing over the glottis during swallowing.

LOWER RESPIRATORY TRACT

- ◆ **Trachea:** Located in front of the esophagus, branches into the right and left main stem bronchi at the carina.
- ◆ **Mainstem bronchi:** Begins at the carina, the right bronchus is slightly wider, shorter and more vertical than the left bronchus. The mainstem bronchi divide into secondary or lobar bronchi that enter each of the five lobes of the lungs. The bronchi are lined with cilia which propel mucus up and away from the lower airway to the trachea where it can be expectorated.
- ◆ **Bronchioles:** Branch from the secondary bronchi and subdivide into the small terminal and respiratory bronchioles. Bronchioles contain no cartilage and depend on the elastic recoil of the lung for patency. The terminal bronchioles contain no cilia and do not participate in gas exchange.
- ◆ **Alveolar ducts and Alveoli:** Alveolar ducts branch from the respiratory bronchioles. Alveolar sacs, which rise from the ducts contain clusters of alveoli which are the basic units of gas exchange. Type II alveolar cells in the walls of the alveoli secrete surfactant.
- ◆ **Lungs:** Located in the pleural cavity in the thorax. Extend from the clavicle to the diaphragm. The right lung is divided into three lobes and is larger than the left lung. The left lung is divided into two lobes and is narrower to accommodate for the heart. The respiratory muscles are innervated by the phrenic nerve, the vagus nerve, and thoracic nerves. The parietal pleura lines the thoracic cavity. The visceral pleura covers the lung surfaces.



UPPER RESPIRATORY TRACT



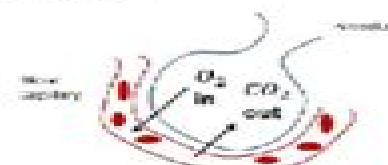
FUNCTIONS OF THE RESPIRATORY SYSTEM

Primary:

- ◆ Provides oxygen metabolism to the tissue.
- ◆ Removes carbon dioxide

Secondary:

- ◆ Facilitates smell
- ◆ Produces speech
- ◆ Maintains acid-base balance
- ◆ Maintained body water levels
- ◆ Maintains heat balance



RESPIRATORY PROCESS

- ◆ The diaphragm extends into the abdominal cavity during inspiration which causes negative pressure in the pleural cavity.
- ◆ Negative pressure draws air from the area of greater pressure, the atmosphere, into the area of lesser pressure, the lungs.
- ◆ In the lungs air passes through the terminal bronchioles into the alveoli to oxygenate the body tissues.
- ◆ At the end of inspiration, the diaphragm and the intercostal muscles relax and the lungs to recoil.
- ◆ As the lungs recoil, pressure within the lungs becomes higher than atmospheric pressure causing air, which now contains the cellular waste products such as carbon dioxide and water, to move from the alveoli in the lungs to the atmosphere.

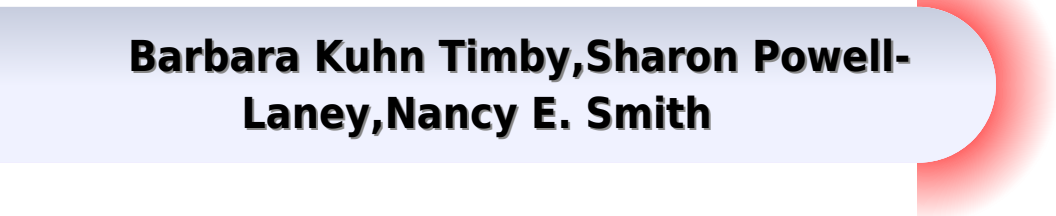
LABS & DIAGNOSTICS

- ◆ Chest X-ray
- ◆ Sputum specimen
- ◆ Laryngoscopy
- ◆ Bronchoscopy
- ◆ Endobronchial ultrasound
- ◆ Pulmonary angiography
- ◆ Thoracentesis
- ◆ Pulmonary function test
- ◆ Lung biopsy
- ◆ Ventilation perfusion lung scan
- ◆ Mantoux test for TB
- ◆ ABG's
- ◆ Pulse oximetry



Upper Respiratory And Study Guide

**Barbara Kuhn Timby, Sharon Powell-
Laney, Nancy E. Smith**



Upper Respiratory And Study Guide:

Clinical Decision-Making Study Guide for Medical-Surgical Nursing - Revised Reprint Donna D.

Ignatavicius, Patricia Conley, M. Linda Workman, Donna Rose, Amy H. Lee, 2013 Designed to accompany Ignatavicius and Workman's Medical Surgical Nursing Patient Centered Collaborative Care 7th Edition this study guide helps you understand and apply material from each chapter in the text and gives you added support as you learn to make safe and effective clinical decisions Study review questions provide a review of key content using a variety of question formats including a high percentage of questions in traditional and alternate NCLEX-R Examination formats Answers are provided in the back of the book Case studies in most chapters give you the opportunity to apply higher level thinking skills to true to life clinical scenarios NEW Increased emphasis on clinical decision making prepares you to confidently make safe and effective decisions in clinical practice NEW Documentation practice questions have been added to select case studies to help you take the next step in patient care just as you would in clinical practice

Study Guide to Accompany Essentials of Nursing Barbara Kuhn Timby, Sharon Powell-Laney, Nancy E. Smith, 2004-06 Study Guide to Accompany Timby's Essentials of Nursing 978 0 7817 5098 1 Compatibility BlackBerry R OS 4.1 or Higher iPhone iPod Touch 2.0 or Higher Palm OS 3.5 or higher Palm Pre Classic Symbian S60 3rd edition Nokia Windows Mobile TM Pocket PC all versions Windows Mobile Smartphone Windows 98SE 2000 ME XP Vista Tablet PC

Study Guide for Pharmacology - E-Book Mary B. Winton, Linda E. McCuistion, Kathleen Vuljoin DiMaggio, Jennifer J. Yeager, 2025-04-16 Reinforce your understanding of nursing pharmacology and patient centered care for NGN success and medication safety Corresponding to the chapters in McCuistion's Pharmacology A Patient Centered Nursing Process Approach 12th Edition this practical study guide provides hundreds of exercises questions drug calculation problems and case studies to help you review and apply pharmacology and drug calculation concepts and content The new edition features Next Generation NCLEX Examination NGN style case studies to prepare you for the latest NCLEX Exam With this practical study guide you will apply your knowledge of pharmacology to clinical practice enhance your decision making abilities and develop your clinical judgment skills for NGN success and safe medication practice UPDATED Content matches the updates in the 12th edition of the McCuistion textbook Each chapter features helpful learning aids including a Study Questions section fill in the blank matching true false an NCLEX Review Questions section and a Case Studies section which includes traditional case studies as well as Next Generation NCLEX Exam NGN style case studies Authentic and current sample drug labels throughout mirror true to life practice in working with drug information Focus on safety includes a special icon that calls attention to questions related to the AACN Essentials priority of safe patient care Answers for all exercises are provided at the back of the book to facilitate self study with detailed rationales included for all application level questions and case study questions A drug calculation review chapter follows the outline of the corresponding textbook chapter offering you the opportunity to test your knowledge and skill in drug dosage calculation

Study Guide for Medical-Surgical Nursing - E-Book Holly K. Stromberg, 2025-05-06 Reinforce your understanding of medical surgical nursing concepts and skills With chapters corresponding to the chapters in Stromberg's Medical Surgical Nursing Concepts and Practice 6th Edition this study guide provides a variety of exercises to help you master the role of the LPN LVN Review questions help you understand terms and apply concepts to patient care settings and realistic activities provide practice with critical thinking and clinical judgment skills Next Generation NCLEX PN NGN style practice questions and case studies ensure that you will be ready to pass the NGN exam Case studies help you practice and develop clinical judgment Application of the nursing process critical thinking activities and prioritization exercises challenge you to apply concepts from the text to real life scenarios in addition to developing clinical judgment Next Generation NCLEX format questions allow you to review and practice for the licensure examination Communication section includes vocabulary grammar and cultural scenarios to help you practice communication with a diverse patient population

Study Guide for Pharmacology - E-Book Joyce LeFever Kee, Evelyn R. Hayes, Linda E. McCuistion, Nancy Haugen, 2014-09-24 Corresponding to the chapters in Kee's Pharmacology A Patient Centered Nursing Process Approach 8th Edition this study guide offers practical activities to help you review and remember essential nursing pharmacology Hands on exercises include study questions case studies and NCLEX review questions making it easier to apply your knowledge to clinical practice and develop clinical reasoning skills NCLEX review questions in each chapter include application level questions and alternate item format questions Case studies enhance your understanding of nursing responsibilities in therapeutic pharmacology Medications and Calculations chapter offers additional opportunities to test your knowledge and skill in drug dosage calculation 75 sample drug labels familiarize you with the real labels you will see in clinical practice Answers for all exercises are provided at the back of the book to make studying easier Study questions are provided in formats including matching completion and crossword puzzles NEW Updated content reflects the changes to Kee's Pharmacology textbook NEW Case study questions focus on developing your clinical reasoning skills NEW Rationales are added to the answer key for selected application level questions and case study questions NEW safety icons emphasize the nurse's role in patient safety NEW Case studies now feature open ended questions to promote development of clinical reasoning skills

Student Notebook and Study Guide to Accompany The Human Body Bruce Wingerd, Patty Bostwick Taylor, 2013-02-01 This Student Notebook and Study Guide the ideal companion to Bruce Wingerd's The Human Body reinvents the traditional study guide by giving students a tool to help grasp information in class and reinforce learning outside of class Too often students struggle to both learn the concepts presented and simultaneously record crucial information The Student Notebook and Study Guide provides a structure for recording in class material that parallels the text's concept presentation and includes supplemental questions and activities for assignment outside of the classroom A complete answer guide for both the in class and out of class materials is available online

Study Guide for Pharmacology Joyce LeFever Kee, Evelyn R. Hayes, Linda E.

McCuiston,2014-01-30 This study guide contains a variety of exercises specifically designed to reinforce content presented in the textbook Chapter worksheets feature more than 1800 study questions 160 drug calculation and dosage problems and case based critical thinking exercises Study Guide and Procedure Checklist Manual for Kinn's The Medical Assistant - E-Book Brigitte Niedzwiecki,Julie Pepper,2022-09-08 Designed to support the trusted content in Kinn s The Medical Assistant 15th Edition this study guide is an essential review and practice companion to reinforce key concepts encourage critical thinking and help you apply medical assisting content This robust companion guide offers a wide range of activities to strengthen your understanding of common administrative and clinical skills including certification preparation questions a review of medical terminology and anatomy and application exercises Trusted for more than 65 years as a key part of the journey from classroom to career it also features competency checklists to accurately measure your progress and performance from day one until you land your first job as a medical assistant Comprehensive coverage of all administrative and clinical procedures complies with accreditation requirements Approximately 190 step by step procedure checklists enable you to assess and track your performance for every procedure included in the textbook Chapter by chapter correlation with the textbook allows you to easily follow core textbook competencies Matching and acronym activities reinforce your understanding of medical terminology anatomy and physiology and chapter vocabulary Short answer and fill in the blank exercises strengthen your comprehension of key concepts Multiple choice questions help you prepare for classroom and board exams Workplace application exercises promote critical thinking and job readiness before you enter practice Internet exercises offer ideas for expanded and project based learning NEW Content aligns to 2022 Medical Assisting educational competencies NEW Advanced Clinical Skills unit features three new chapters on IV therapy radiology basics and radiology positioning to support expanded medical assisting functions NEW Coverage of telemedicine enhanced infection control related to COVID 19 and catheterization NEW Procedures address IV therapy limited scope radiography applying a sling and coaching for stool collection UPDATED Coverage of administrative functions includes insurance coding privacy security and more EXPANDED Information on physical medicine and rehabilitation EXPANDED Content on specimen collection including wound swab nasal and nasopharyngeal specimen collections **CEN® Exam Prep Study Guide** Springer Publishing Company,2023-03-16 CEN Exam Prep Study Guide gets right to the point with a targeted content based on the latest BCEN exam blueprint This easy to follow guide includes all the tools you need to prepare practice and pass the exam and nothing you don't PREPARE Concise coverage of the content you'll be tested on Quick reference features with complications alerts and nursing pearls Need to know information to prepare you for exam day PRACTICE Two full length practice tests one in book and one online to assess your readiness and simulate the test taking experience Detailed rationales for correct and incorrect answers Pop quizzes that highlight key information you don't want to miss PASS The first time with Springer Publishing Exam Prep's 100% Pass Guarantee With confidence knowing you're well prepared with all the skills and

knowledge you need on exam day and in practice With pride in your commitment to patient health and safety CEN is a registered trademark of Board of Certification for Emergency Nursing BCEN BCEN does not sponsor or endorse this resource nor does it have a proprietary relationship with Springer Publishing *Study Guide for Clayton's Basic Pharmacology for Nurses - E-Book* Michelle J. Willihnganz, Samuel L. Gurevitz, Bruce D. Clayton, 2019-03-01 Reinforce your understanding of nursing pharmacology Corresponding to the chapters from the main text the Study Guide for Clayton's Basic Pharmacology for Nurses 18th Edition provides you with additional practice to help prepare for and succeed on the NCLEX Each exercise is linked to a chapter objective and various patient scenarios encourages you to use your knowledge of clinical pharmacology further developing your critical thinking skills Plus a wide range of question formats reflects the question types you ll encounter on the latest NCLEX Additional question formats allow you to practice with the new question types found on the NCLEX exam Clinical patient scenarios help you to develop critical thinking skills and apply your knowledge of nursing pharmacology Medication administration handling and practice questions emphasized to reinforce safe medication administration practice NEW Exercises and review questions correspond with updated content from the text

Study Guide to Accompany Advanced Pediatric Assessment, Third Edition Ellen M. Chiocca, 2019-08-30 The only certification study guide to focus on advanced infant and child health assessment This is the only study guide available focusing specifically on the specialized knowledge and skills required to conduct the pediatric health assessment Designed to accompany the text Advanced Pediatric Assessment it reinforces essential content through case studies and multiple choice Q As that mirror the Pediatric Nurse Practitioner Certification Exam format The third edition includes new critical thinking exercises case studies and certification style Q As It delivers a completely new chapter that covers clinical decision making formulating differential diagnoses and evidence based practice It also provides SOAP notes for the well and abnormal exams The third edition continues to deliver essential practice items for all aspects of the exam along with sample documentation and a space where students can practice their own subjective and objective findings In addition Anatomic Labeling Exercises reinforce knowledge essential to the APN role Each chapter is formatted systematically for ease of use and includes chapter overview learning objectives essential terminology case studies the well child the ill child child with problem multiple choice questions mirroring the exam format SOAP notes for well and abnormal exams and answers New to the Third Edition Includes new critical thinking exercises case studies and certification style exam questions Delivers completely new chapter addressing clinical decision making formulating differential diagnoses and evidence based practice Provides SOAP notes for well and abnormal exams Key Features Reinforces content for Advanced Pediatric Assessment with case studies and multiple choice Q As that mirror certification exam format Provides essential practice items for the exam Includes Anatomic Labeling Exercises to reinforce required knowledge Delivers essential terminology Offers sample documentation and space for students to practice their own documentation **Study Guide for Today's Medical Assistant - E-Book** Kathy

Bonewit-West,Sue Hunt,Edith Applegate,2014-07-30 Use this study tool to master the content from your Today s Medical Assistant Clinical Administrative Procedures 2nd Edition textbook Corresponding to the chapters in the textbook by Kathy Bonewit West Sue Hunt and Edith Applegate this study guide helps you understand and apply the material with practical exercises activities flashcards checklists review questions and more Chapter assignment tables at the beginning of chapters guide you through textbook and study guide assignments and make it easy to track your progress Laboratory assignment tables list the procedures in each chapter including study guide page number references and indicate the procedures shown on the DVDs A pretest and posttest in each chapter measure your understanding with 10 true false questions Key term assessments include exercises to help in reviewing and mastering new vocabulary Evaluation of Learning questions let you assess your understanding evaluate progress and prepare for the certification examination Critical thinking activities let you apply your knowledge to real life situations Practice for Competency sections offer extra practice on clinical skills presented in the book Evaluation of Competency checklists evaluate your performance versus stated objectives and updated CAAHEP performance standards Updated content includes exercises for topics such as electronic medical records advanced directives HIPAA emergency preparedness ICD 10 coding documentation medical office technology medical asepsis vital signs pediatrics colonoscopy IV therapy and CLIA waived tests New activities provide practice for the Today s Medical Assistant textbook s newest and most up to date content New Emergency Protective Practices for the Medical Office chapter includes procedures critical thinking questions and other activities to help you understand emergency preparedness New Wheelchair Transfer Procedure and Evaluation of Competency checklist includes a step by step guide to this important procedure New video evaluation worksheets on the Evolve companion website reinforce the procedures demonstrated on the textbook DVDs New practicum and externship activities on Evolve provide practice with real world scenarios *Study Guide for Jones & Bartlett Learning's Clinical Medical Assisting* Judy Kronenberger,2020-04-20 Master your course with the practice and hands on activities that will help you get ready for the medical office In this new edition of Clinical Medical Assisting the exercises and activities align with the American Association of Medical Assistants AAMA curriculum standards The Study Guide aligns to the textbook and includes exercises that reinforce the knowledge and skills required of all Medical Assistants **Study Guide for Jones & Bartlett Learning's Comprehensive Medical Assisting** Judy Kronenberger,Julie Ledbetter,2023-01-09 Master your course with the practice and hands on activities that will help you get ready for the medical office In this new edition of Study Guide for Jones Bartlett Learning s Comprehensive Medical Assisting the exercises and activities align with the most current Medical Assisting Education Review Board MAERB of the American Association of Medical Assistants AAMA curriculum standards The Study Guide is divided into sections that coincide with the textbook and includes exercises that reinforce the knowledge and skills required of all Medical Assistants **Study Guide and Procedure Checklist Manual for Kinn's The Clinical Medical Assistant - E-Book** Brigitte Niedzwiecki,Julie

Pepper,2022-06-23 Designed to support the trusted content in Kinn s The Clinical Medical Assistant 14th Edition this study guide and procedure checklist manual is the essential review and practice companion to reinforce key concepts encourage critical thinking and ensure your mastery of clinical medical assisting content This robust companion guide offers a wide range of exercises to reinforce your understanding of common clinical skills including new certification preparation questions that offer additional practice for certification exams a new chapter review of medical terminology and anatomy and need to know workplace applications Trusted for more than 60 years Kinn s Clinical Study Guide and Procedure Checklist Manual also features competency checklists to clearly assess your performance and progression from day one until you land your first job as a Medical Assistant Hundreds of practice questions test your knowledge and comprehension with vocabulary review multiple choice fill in the blank and true false questions Skills practice workplace applications and online activities promote your critical thinking skills Procedure checklists help you track your performance of key toward mastery of key skills and job readiness Work products allows you to provide documentation or file in professional portfolios to use in job searching Chapter by chapter correlation with the textbook allows you to easily test your comprehension as you go Perforated pages are easily removed for on the go study or turn in assignments and evaluations NEW Chapter reviews medical terminology anatomy and physiology and pathology to help you build a solid medical foundation NEW Streamlined presentation of the material combines chapters in an easier to read format NEW Certification Preparation questions help you focus on becoming certification ready from Day 1 **Study Guide for Medical-Surgical Nursing E-Book** Adrienne Dill Linton,Mary Ann Matteson,Nancy K. Maebius,2019-04-12 Questions grouped by level of difficulty encourage you to move from easy knowledge based questions to more difficult analytical questions Alternate item formats exam include priority order multiple response labeling and calculation questions to help you practice for the NCLEX PN Exercises focus on long term care patients and settings help you to prepare for real world practice NEW Completely revised exercises and review questions match the most up to date nursing diagnoses from the text **NHA CCMA Study Guide 2025-2026** Brielle Morgan,2025-09-09 Master the CCMA Exam with Confidence The Most Comprehensive NHA CCMA Study Guide for 2025 2026 Your All in One Solution for Passing the Certified Clinical Medical Assistant Exam Complete CCMA Review System Over 750 Practice Questions Includes 5 Full Length Practice Exams Thorough up to date CCMA content review aligned with the 2025 2026 NHA outline 5 Full Length Exams 150 questions each to simulate the real testing experience More than 750 rigorous practice questions with clear and detailed explanations A Smarter Way to Prepare Stop jumping from source to source This guide compiles everything you need to succeed organized efficient and trusted by future CMAs Whether you re just starting out or need a retake ready tool this study guide will walk you through each phase of preparation with confidence What s Inside SECTION I Core CCMA Content Review Foundational Knowledge Basic Science Anatomy Physiology by Body Systems Clinical Patient Care Procedures EKG Injections Emergencies etc Patient Care Coordination Education Administrative Assisting Office

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Study Guide for Kinn's Medical Assisting Fundamentals E-Book Brigitte Niedzwiecki,2021-11-23 Get the review and practice you need to master essential medical assisting skills Corresponding to the chapters in Kinn s Medical Assisting Fundamentals 2nd Edition this study guide offers a wide range of exercises to reinforce your understanding of administrative and clinical competencies Review questions test your proficiency with subjects such as anatomy and physiology medical terminology math basics and key administrative and clinical concepts Hands on activities and competency checklists help you apply your knowledge to patient care The 2nd edition adds coverage of expanded skills approved in many states It s all the review and practice you need to succeed in the classroom and begin preparing for a successful and rewarding career as a Medical Assistant Review and practice supports educational competencies and certification test plan coverage Focus on foundational areas includes a solid review of medical terminology anatomy and physiology and basic math calculations Vocabulary review multiple choice fill in the blank and true false questions test student knowledge and understanding of key concepts Skills Concepts Word Puzzles Case Studies Workplace Applications and Internet Activities enhance study with application and critical thinking exercises Chapter review quizzes assess student comprehension and serve as an excellent review for classroom and certification exams Procedure Checklists help students confirm mastery of key administrative and clinical skills Work Products provide documentation of key tasks and help in building a skills portfolio NEW chapters on intravenous procedures and limited scope radiography provide coverage of expanded Medical Assisting functions approved in many states NEW Expanded content addresses behavioral health catheterization procedures disease states medical office organization expanding MA roles and more [Study Guide for Linton and Matteson's Medical-Surgical Practical Nursing in Canada - E-Book](#) Katherine Poser,Adrianne Dill Linton,Mary Ann Matteson,2023-10-20 With chapters corresponding to the chapters in Linton and Matteson s Medical Surgical Practical Nursing in Canada this study guide provides a variety of

questions and exercises to help you master the PN's role in Canadian medical surgical care. Review exercises include fun activities, multiple choice questions, alternate format questions, and more, all divided by level of difficulty. In the chapters on medical conditions, practical questions help you apply your knowledge directly to real world patient care. This study guide provides the review and practice you need to prepare for the REx PN or CPNRE licensure exams. Comprehensive review reflects the latest Canadian Council for Practical Nurse Regulators (CCPNR) national PN competencies including Ontario and British Columbia. Variety of exercises reinforces learning with matching, multiple choice, multiple response, labelling, diagram, reading fill in the blank, questions, case studies, and more. Consistent format in each chapter.

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Alternate format questions include multiple response, labelling, prioritizing, ordering, and calculation questions to help you practice for the REx PN and CPNRE licensure examinations. Review questions on care for older adults focus on long term care and community based settings, asking you to apply content to real world practice. Additional review questions are provided on the Evolve website for the textbook.

Study Guide for Understanding Pathophysiology - E-Book Sue E. Huether, Kathryn L. McCance, Clayton F. Parkinson, 2011-12-06

Designed to be used in tandem with the *Understanding Pathophysiology* 5th Edition textbook, this study guide provides an in depth review of the most important pathophysiology facts and information. Learning objectives, Memory Check boxes, and practice examinations for each chapter hone your understanding and help you review key concepts from the text. This edition also features a greater variety in exercises and more case study questions for further analysis. Answers to the practice examinations and a discussion of each case study question can be found in the back of the study guide. Comprehensive coverage corresponds with the main text, the bestselling pathophysiology text on the market. Learning objectives keep your focus on the essential information in the text. Memory Check boxes help you remember key points from the text. Algorithms include flowcharts of diseases and disorders. Practice examinations provide immediate feedback on content learned. More than 35 case studies improve your critical thinking skills. Answers to case studies and practice examinations appear at the end of the book so you can receive immediate feedback. 1000 questions offer complete coverage of all areas of pathophysiology. Updated content reflects the major updates in the main text, particularly in the units on mechanisms of self defense, cellular proliferation, and the neurologic system. More case studies and a greater variety of exercises have been added to this edition to strengthen your understanding of textbook concepts.

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