

Workbook answer key

Unit 1

1a (page 4)

- 1
1 haven't yet spent or have you been spending
2 Do you consider
3 do you have
4 is increasing or has increased
5 Have you made
6 have you found
7 do you see
8 do you look for

- 2
1 intimate, close, strong
2 strong
3
1 student
2 companion
4
1 level companion
2 odd couple
3 mutual respect
5
1 eat with
2 up with
3 close, near
4 computer
5 casual
6 acquaintance
7 blood
8 passing
9 close relative

1b (page 5)

- 1 1 T 2 F 3 T 4 F 5 T 6 F
2
1 am being forced
2 has been raised
3 isn't considered
4 is being encouraged
5 are reduced
6 hasn't been welcomed
3
1 is rising
2 is growing
3 has not been received
4 have gone
5 are obliged
6 are being encouraged

1c (page 6)

- 2 1 T 2 T 3 F 4 T
3 1 a 2 a 3 c 4 b 5 b 6 c

1d (page 7)

- 1
1 into
2 -
3 to
4 under
5 with
6 off
7 at
8 -
9 go
10 with
2 1 PP 2 PP 3 PP 4 PP
3
1 present perfect continuous
2 present perfect
4
1 been wondering
2 been working
3 decided
4 been helping
5 finished
6 lost

1e (page 8)

- 1 1 g 2 c 3 f 4 e 5 a 6 d 7 b
2
1 when you get a minute to write, have
2 you're able to get by, manage
3 I got a letter received
4 I'm trying not to get too excited, become
5 to get a job, obtain
6 Sheila is going to get married, be
3
1 underdressed
2 put down
3 brought
4 arrive at or reach
5 take or catch
6 recover from
7 seen
8 find or bring
4
1 received or got
2 am
3 arrived or got
4 sounds
5 have had or have been having
6 were or got
7 hope
8 have occurred
9 hasn't because / doesn't
become or doesn't get
10 sounds
11 don't think
12 have more experienced
13 has happened
14 am trying or have tried
or have been trying
15 haven't been
16 find or get

Wordbuilding / Learning skills (page 9)

- 1
-ful: respectful, helpful, playful, careful
-ish: foolish, childish, selfish
-ist: sensitive, conservative, decisive
-ous: studious, humorous, industrial
-ful/-al: dependent, different, dominant
-al: entrepreneurial, industrial, intellectual, practical
-ing: caring, controlling, dominating, loving
2 Possible answers:
1 dependent
2 caring/sensitive
3 conservative
4 dominant
5 practical
6 intellectual/studious
7 humorous
8 entrepreneurial
9 industrial
3
1 deductively
2 inductively
3 conclusions
4 Students' own answers.
5 1 b 2 c 3 a 4 c 5 c

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N Colangelo



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web nov 2 2020 1 this letter serves as a warning to you on the basis of your ill mannered attitude with your colleagues you are charged with treating them badly and ruthlessly these complaints were coming for a long time and you were given a verbal warning by miss julia but you did not take it seriously

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web nov 25 2021 london dear andy i am writing this letter to inform you that the management has noticed consistent complaints on your unprofessional behavior at workplace in last couple of months there have been many episodes wherein you were found to talk rudely to your colleagues and yelling at your juniors

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web tips for writing an employee warning letter employers usually issue sample warning letters to employees for unacceptable behaviors or conduct that employees take part in it s the last resort warning to the employee that such behaviors aren t tolerated it also gives the employee that chance to mend his ways otherwise will suffer the

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doing something we think we might regret after doing so