

Writing SMART Objectives

Goals vs. Objectives

Good plans have goals and objectives. Setting goals and objectives correctly will help your plan to be successful. However, understanding the differences between a goal and an objective can be confusing.

Goals:

Goals are broad, brief statements of intent that provide focus or vision for planning. Goals are warm and fuzzy. They are non-specific, non-measurable, and usually cannot be attained. Below is an example of a program goal.

The goal of this project is for the WIC participants to look forward to their WIC visit and to feel like the time they spend at WIC is worthwhile.

Objectives:

Objectives are like the stepping stones towards the achievement of our goals. They are meant to be realistic targets for the program or project. Objectives are written in an active tense and use strong verbs like plan, write, conduct, produce, etc. rather than learn, understand, feel. Objectives can help you focus your program on what matters. They will always answer the following question:

WHO is going to do WHAT, WHEN, WHY (what does it demonstrate), and TO WHAT STANDARD?

Some examples of objectives are below.

- *By October 31, 2010 the APL will observe, analyze and report the average amount of time clients currently wait for WIC services.*
- *By November 15, 2010 the WIC staff will survey clients to determine the acceptable time for their WIC appointment and suggested activities to make wait time more acceptable.*
- *By December 31, 2010, the APL will train at least 15 WIC staff members on the WIC Platinum Principles.*
- *By December 31, 2010, the WIC staff members will vote to select three things they will do to reduce participant waiting time.*
- *By February 1, 2011 at least one activity for children and one activity for adults will be available in the WIC waiting area.*
- *By April 1, 2011, there will be a 25% decrease in the average participant wait time in clinic.*

Writing An Objective Paper

Frederick William Jungck



Writing An Objective Paper:

Cambridge IGCSE First Language Coursebook Marian Cox, 2009-12-17 Written specifically for the Cambridge syllabus this updated series provides clear and practical support for students and teachers Cambridge IGCSE First Language English Third edition has been written specifically for the University of Cambridge International Examinations syllabus Written by a highly experienced and well known author this new and updated coursebook includes clear practical support for students a diverse range of topical stimulus material to enliven the subject imaginative activities and exam tips that build confidence and develop the skills needed to succeed in the examination Preparing and Using Objective Questions Christine

Ward, 1981 *Practical guide to English composition and essay writing. revised* William Stewart Thomson, 1901 **Mass Media Writing** Elise K. Parsigian, 2013-11-05 This innovative book is the first to identify and describe the systematic process that drives the day to day work of writers in the real world of print and broadcast journalism public relations and advertising The key to creative problem solution for both simple and complex assignments in media work is engagingly detailed in this thought provoking guide Users of this book will learn how to fulfill assignments and write copy that meets an editor's or client's expectations speaks to the intended audience stands up to question and remains in memory The author skillfully blends tested processes from science and art to equip the student with the tools of self management and the techniques of disciplined creativity that defend against erroneous judgment Recognizing the role of problem solving in media and the primacy of critical thinking at all stages of the writing process from preparatory measures to final writing the author challenges the assumption that discipline and creativity are incompatible partners That partnership is described in detail then dramatized with absorbing examples and illustrations drawn from interviews with experienced practitioners in print and broadcast journalism public relations and advertising Each chapter is a discovery of how this reliable partnership for solving writing problems in media applies to both anticipated and unexpected communication situations Making known what media professionals have learned through trial and error on the job here is a thinking and writing dynamic that students new hires and aspiring free lancers can now acquire before entering the world of print or broadcast journalism public relations or advertising **Technical Writing and Professional Communication** Baalaaditya Mishra, 2025-01-03 Technical Writing and Professional Communication is divided into two parts Technical Communication and Professional Communication This comprehensive guide covers essential chapters on technical communication followed by the most important aspects of professional communication We all know that communication is an integral part of our lives whether via text or speaking to convey our thoughts and feelings to others Different communication skills are needed for various situations For example we use informal communication with family and friends but for job interviews business meetings or interactions with teachers formal communication is necessary Communicating formally is a crucial skill and mastering technical and professional communication is essential This book provides the knowledge and tools needed to excel in both areas making it an invaluable

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Possibilities of Bulletins as an Agency of Rural School Supervision Frederick William Jungck,1927 **Chicago Schools Journal** ,1926 **The Chicago Schools Journal** ,1927

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