

SMART GOAL

S
SPECIFIC

DESCRIBE YOUR GOAL:

M
MEASURABLE

HOW CAN YOU TRACK YOUR PROGRESS?

A
ATTAINABLE

WHO IS GOING TO HELP YOU
WITH YOUR GOALS?

WHICH WILL BE YOUR
ACCOUNTABILITY PARTNER?

WHEN WILL THEY CHECK IN WITH YOU?

R
RELEVANT

LIST THE SKILL AND RESOURCES YOU NEED IN ORDER TO MEET YOUR GOALS.

T
TIME BOUND

GOAL FOR CHECK-IN DATE 1

GOAL FOR CHECK-IN DATE 2

GOAL FOR CHECK-IN DATE 3

WHEN?

WHEN?

WHEN?

Writing A Personal Goals Paper

M Planty



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