

Harvard Referencing Guide

Source	Reference	Citation
Book with 1 author (also applies to eBooks)	Greetham, B. (2001) <i>How to write better essays</i> . Basingstoke: Palgrave. N.B. If quoting directly from the text, make sure you include the page number (this rule applies to most text sources).	(Greetham, 2001) (Greetham, 2001, p.45)
Books with 2-3 authors	Bell, E., Bryman, A. and Harley, B. (2022) <i>Business research methods</i> . 6th edn. Oxford: Oxford University Press.	(Bell, Bryman and Harley, 2022)
Books with more than 3 authors	Zhang, L., Ding-Geng, C., Jiang, H., Li, G. and Quan, H. (eds.) (2019) <i>Contemporary biostatistics with biopharmaceutical applications</i> . Cham: Springer.	(Zhang et al., 2019)
Ebooks (presented as web pages or read on personal devices)	Evaristo, B. (2019) <i>Girl, woman, other</i> . Available at: https://www.amazon.co.uk/kindle-ebooks (Accessed: 7 January 2023).	(Evaristo, 2019)
Books with later editions	Greetham, B. (2023) <i>How to write better essays</i> . 5th edn. London: Bloomsbury.	(Greetham, 2023)
Classical Texts	Carroll, L. (1863) <i>Alice's adventures in wonderland</i> . London: Gollancz, 1984.	(Carroll, 1863)
Chapter in a book	Rothstein, B. (2017) 'The relevance of comparative politics', in Caramani, D. (ed.) <i>Comparative politics</i> . Oxford: OUP, pp. 21-34.	(Rothstein, 2017)
Journal article	Sandhu, S. and Arora, S. (2022) 'Customers' usage behaviour of e-banking services: Interplay of electronic banking and traditional banking', <i>International Journal of Finance and Economics</i> , 27(2), pp. 2169-2181. Available at: https://doi.org/10.1002/ife.2266	Sandhu and Arora, 2022)
Online newspaper	Adu, A. (2023) 'New vaccine research centre in UK to help scientists prepare for 'disease X'', <i>The Guardian</i> , 7 August. Available at: https://www.theguardian.com/science/2023/aug/07/new-vaccine-research-centre-portion-down-uk (Accessed: 14 August 2023).	(Adu, 2023) If author is unknown: (The Guardian, 2023)
Website	National Literacy Trust (2017) <i>Policy and campaigning</i> . Available at: https://literacytrust.org.uk/policy-and-campaigns (Accessed: 20 March 2023).	(National Literacy Trust, 2017)
UK statutes (Acts of Parliament)	<i>Equality Act 2010</i> , c. 15. Available at: https://www.legislation.gov.uk/ukpga/2010/15/contents/enacted (Accessed: 9 December 2022).	(<i>Equality Act 2010</i>)
Government department publication	Department of Health and Social Care (2020) <i>Good manufacturing practice and good distribution practice: December 2020 update</i> . Available at: https://www.gov.uk/guidance/good-manufacturing-practice-and-good-distribution-practice (Accessed: 11 May 2022).	(Department of Health and Social Care, 2020)
Market research report	Mintel (2022) <i>Video games and consoles: UK 2022</i> . Available at: https://clients.mintel.com (Accessed: 4 March 2023).	(Mintel, 2022)

Utas Harvard Referencing Guide

Xiaolong Qi



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