

Answer key

Unit 1

1a (pages 4 and 5)

1
purple

2

1 F 2 F 3 T 4 T 5 F

3

1 spend 2 seems ... like 3 belong 4 possess
5 feel 6 need 7 are disappearing 8 move 9 is getting
10 are speculating

4

1 natural 2 common 3 minority 4 the cold 5 smaller

5

1 use 2 contain 3 come 4 are now reporting
5 is increasing 6 know 7 cause 8 don't understand
9 is becoming

6

1 Do (you) like ... Does (it) look. 2 'm/ am looking
3 does (this bag) belong. 4 does (it) taste.
5 Are (you) thinking. 6 suppose

7

1 He goes out with friends at weekends. or At weekends, he goes out with friends.
2 He's / He is spending time with his family today. or Today he's / he is spending time with his family.
3 He's / He is making lunch at the moment. or At the moment, he's / he is making lunch.
4 He usually makes lunch.
5 He does housework every day. or Every day he does housework.
6 He never does DIY.

1b (pages 6 and 7)

1

1 No.

2 Two or more of their senses get mixed up.

3 Yes. It's a bit too much sometimes.

4 Mark's synesthesia means that he tastes words.
Kandinsky's synesthesia mixed colour, hearing, touch and smell.

5 Seeing words in colour.

6 Our brains.

2

1 taste 2 hears 3 hearing 4 touch 5 smell

3

1 Where does Mark come from?
Canada.

2 Who else in his family has the same condition?
His sister.

3 What's / What is the name of his condition?
Synesthesia.

4 Which sense gives Mark problems?
Taste.

5 What is Stevie Wonder famous for?
He's a musician.

6 What colour does Mark's sister associate with Tuesday?
Brown.

5b

Possible answers:

1 How many brothers have you got?

2 Do you like your job?

3 Why do you always go to France?

4 Where are you from?

5 Can you speak any other languages?

6 What are your favourite stories?

6

1 luck 2 knowledge 3 power 4 mourning 5 passion

7

1 happiness 2 courage 3 love 4 wisdom 5 sadness

1c (page 8)

1

5

2

1 green 2 men 3 three 4 lead

3

1 ten per cent

2 She can't tell if the DVD player is on or off – because the buttons are red and green.

3 blue

4 red, green, blue

5 police officer, airline pilot

4

1 e 2 g 3 c 4 a 5 d 6 b 7 h 8 f

5

1 A: Louisa is seeing someone new.

2 B: I see. Well, thanks anyway.

3 B: You need to see a doctor.

4 A: Do you see how easy it is?

1d (page 9)

1

1 O: It's a pleasure to meet you.

2 C: Why don't I give you my card?

3 O: May I introduce myself?

4 C: Let's stay in touch.

5 C: It's been good talking to you.

6 O: I'm very pleased to meet you.

2

1 May I introduce myself?

2 It's a pleasure to meet you or I'm very pleased to meet you

3 It's been good talking to you. or let's stay in touch.

4 Why don't I give you my card?

3

1 for 2 on 3 at 4 in 5 for 6 at

4a

1 e 2 d 3 b 4 c 5 f 6 a

4b

1 2 4 6

5

1 Are you? 2 Is it? 3 Yes, I have. 4 Yes, I do.

5 No, I can't. 6 Are they?

1e (page 10)

1a

1 letter 2 informal 3 known 4 to give information

1b

1 About our work: b c

2 Satisfied customers: a

3 About us: d

Virtual Business Answer Key

Kathleen B. Hass PMP

A red circular graphic with a gradient, appearing as a stylized arrow or a partial circle, located to the right of the author's name.

Virtual Business Answer Key:

Handbook of Research on Business Social Networking: Organizational, Managerial, and Technological Dimensions Cruz-Cunha, Maria Manuela, Gonçalves, Patricia, Lopes, Nuno, Miranda, Eva Maria, Putnik, Goran D., 2011-10-31 Given the widespread frequent use of social networks as a means for people to communicate and share their interests it comes as no surprise that they have become an important tool for businesses and business networking The Handbook of Research on Business Social Networking Organizational Managerial and Technological Dimensions investigates the beginning of social networks and provides perspectives on how they can enhance business This two volume reference discusses the main issues challenges opportunities and trends related to the range of new developments and applications in business social networking Social networks and their integration in businesses are be addressed using technological organizational managerial and social perspectives with the aim of disseminating current developments case studies new integrated approaches and practical solutions and applications

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E-Business and Virtual Enterprises Luis M. Camarinha-Matos, Hamideh Afsarmanesh, Ricardo J. Rabelo, 2013-06-29 The fast progress in computer networks and their wide availability complemented with on one hand the explosion of the mobile computing and on the other hand the trends in the direction of ubiquitous computing act as powerful enablers for new forms of highly dynamic collaborative organizations and emergence of new business practices The first efforts in virtual enterprises VE were strongly constrained by the need to design and develop horizontal infrastructures aimed at supporting the basic collaboration needs of consortia of enterprises Even pilot projects that were focused on specific business domains were forced to first develop some basic infrastructures before being able to develop their specific business models Nowadays although there is still a need to consolidate and standardize the horizontal infrastructures the focus is more and more directed to the development of new vertical business models and the corresponding support tools At the same time in the earlier R D projects the attention was almost exclusively devoted to the operation phase of the VE life cycle while now there are more activities addressing the creation phase developing mechanisms to support the rapid formation of new virtual organizations for new business opportunities In order to complete the life cycle there is a need to also invest on support for VE dissolution

Your Virtual Success Alan Blume, 2010-06-20 The more virtual your business the more flexible the hours the lower the overhead and the greater the profit potential Your Virtual Success will help a cash poor entrepreneur a small business scrambling for expansion capital an existing business seeking to improve profits or an independent professional in any service business Alan Blume's virtual

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Knowledge and Technology Management in Virtual Organizations: Issues, Trends, Opportunities and Solutions Putnik, Goran D.,Cruz-Cunha, Maria Manuela,2006-12-31 Knowledge and Technology Management in Virtual Organizations Issues Trends Opportunities and Solutions presents a collection of the most recent contributions in the areas of organization knowledge and technology management in the context of virtual enterprises This book contains important and in depth information on four dimensions semantic managerial technological and social The semantic dimensions covered in this book are ontological and organizational approaches concepts organizational models and knowledge management models In respect to managerial dimensions this book covers process management integration management relationship management process integration knowledge management technology integration management and information integration Knowledge and Technology Management in Virtual Organizations Issues Trends Opportunities and Solutions presents the technological dimension by explaining the infrastructures and technologies to support technology and information integration standards and protocols Lastly this title highlights the social dimension including human resources management human resources integration social issues social impact social requirements and communities of knowledge

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Handbook of Research on Serious Games as Educational, Business and Research Tools Cruz-Cunha, Maria Manuela,2012-02-29 This book presents research on the most recent technological developments in all fields of knowledge or disciplines of computer games development including planning design development marketing business management users and behavior Provided by publisher **Design Science at the Intersection of Physical and Virtual Design** Jan vom Brocke,Riitta Hekkala,Sudha Ram,Matti Rossi,2013-06-21 This book constitutes the refereed proceedings of the 8th International Conference on Design

Science Research in Information Systems and Technology DESRIST 2013 held in Helsinki Finland in June 2013 The 24 full papers 8 research in progress papers 12 short papers and 8 poster abstracts were carefully reviewed and selected from 93 submissions The papers are organized in topical sections on system integration and design meta issues business process management and ERP theory development emerging themes green IS and service management method engineering papers describing products and prototypes and work in progress papers

The Virtual Training Guidebook Cindy

Huggett,2024-09-17 The Definitive A to Z Guidebook on Virtual Training Is your virtual training getting the results you want The ability to deliver training at any time and to any location allows maximum flexibility for organizations and learners which ultimately means more training opportunities than in person classes could ever provide As more organizations switch to or increase virtual training programs learning how to excel in designing and delivering those programs is critical The Virtual Training Guidebook second edition is a resource that will make the difference for beginners and veterans alike It is a comprehensive and accessible manual for anyone who needs to create robust employee training solutions that solve real world business challenges Novices and experienced training professionals will find field tested advice on choosing the right technology for their organization s training needs designing and facilitating classes that help all participants level up their skills developing more engaging activities for learners measuring success and turning virtual training programs into valuable contributors to talent development and the bottom line The new edition includes Step by step instructions for designers facilitators producers administrators and participants on how to enhance their efficiency and effectiveness Dozens of new and updated case studies and practical checklists templates and worksheets Expanded coverage of accessibility hybrid learning and immersive technologies A look at what s trending in global classrooms and mobile technology Looking for a workbook on implementing key lessons from the guidebook Be sure to check out the companion volume Virtual Training Tools and Templates featuring 185 checklists questionnaires templates and other practical tools These two volumes combined cover what you need to know to design and deliver successful virtual training

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every step of the way from choosing the right name for your business to determining your rates to marketing your services and even helps you when it comes time to expand your business plus so much more This book takes critical information needed to turn your desire to start your own Virtual Assistant business into a profitable endeavor that are guaranteed to bring success including dozens of sample letters contracts and other documents an extensive list of helpful websites and software and input from VAs in all stages of business ownership

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