# **Example Working Papers in Audit**

ABC Comp	amy	
Procure to	Pay	Cycle
12/31/2016		2000

Control Summary	
Control Number	PTP-1
Control Description	The AP Specialist performs a three-way match between the purchase order, invoice and bill of lading and signs off on the purchase order evidencing her review.
Control Owner	AP Specialist, Jane Smith
Frequency	Multiple times per day
Timing	1/1/15 - 12/31/15
Sample Size	25
Sample Selection	We obtained a system generated list of all check disbursements from 1/1/2015 - 12/31/15 and
Review Control Notes	Mike Miller met with Jane Smith on 2/5/16 to discuss her review steps when performing the three-way match. Her review of the three-way match is evidenced via checkmarks on the three documents verifying that the PO #, invoice #, quantity, unit cost and total cost when she matches the items between documents. She then signs off on the PO when the review is complete.
Tester, name and date	Mike Miller 2/6/16
Testing Reviewer, name and date	Claire Watson 2/9/16

Lostin	g Attributes
^	Check that the quantity ordered, cost, PO number, and invoice number are consistent between the PO, invoice and bill of lading
В	Check that the AP Specialist signed off on the PO, evidencing her review of the three-way match
F**	Obtain the guetern enter of the important require and check that cost and number of units is correct

190	sting	W. W	and the second
11.00	Star British Star Star	20 A C C C C	OF THE OWNER,
	THE RESERVE OF THE PARTY OF THE		

Sample Description						Attributes			
Work Paper Reference			Supplier Name	PO#			· A	В	C
PTP1.1	246875	7/6/2015	XYZ Company	56789	12345	\$10,000		1	1
PTP1.2	246952	9/22/2015	The G Corp.	56866	9854	\$15,650	-	1	-
PTP1.3	247274	11/5/2015	Computers Inc.	57188	584131	5 7.215	2	-	-
	Reference PTP1.1 PTP1.2	Work Paper Reference Number PTP1.1 246875 PTP1.2 246952	Work Paper Reference Check Number Check Date   PTP1.1 246875 7/6/2015   PTP1.2 246952 9/22/2015	Work Paper Reference Check Number Check Date Supplier Name   PTP1.1 246875 7/6/2015 XYZ Company   PTP1.2 246952 9/22/2015 The G Corp.	Work Paper Reference Check Number Check Date Supplier Name PO #   PTP1.1 246875 7/6/2015 XYZ Company 56789   PTP1.2 246952 9/22/2015 The G Corp. 56866	Work Paper Reference Check Number Check Date Supplier Name Invoice   PTP1.1 246875 7/6/2015 XYZ Company 56789 12345   PTP1.2 246952 9/22/2015 The G Corp. 56866 9854	Work Paper Reference Check Number Check Date Supplier Name Invoice Amount   PTP1.1 246875 7/6/2015 XYZ Company 56789 12345 \$10,000   PTP1.2 246952 9/22/2015 The G Corp. 56866 9854 \$15,650	Work Paper Reference Check Number Check Date Supplier Name Invoice   PTP1.1 246875 7/6/2015 XYZ Company 56789 12345 \$10,000 \$10	Work Paper Check Check Supplier Invoice   Reference Number Date Name PO # # Amount A   PTP1.1 246875 7/6/2015 XYZ Company 56789 12345 \$10,000 ✓   PTP1.2 246952 9/22/2015 The G Corp. 56866 9854 \$15,650 ✓ 1

Dickman	ics .
-	No exceptions noted
1	This sample was signed off by the AP Supervisor, Sally Miller, not the AP Specialist, Jane Smith. Per discussion with Jane, she was on vacation that week, so her supervisor Sally Miller performed this control. No exception noted.
2	The unit cost and total cost on the purchase order did not agree to the invoice. I noted that the vendor, Computers Inc. was located in Canada. When I converted the invoice price to US dollars, it matched the purchase order. See my calculation on the invoice sample and the attached print out of the CAD rate for the day of the invoice. No exceptions noted.

#### Conclusion

This control is operating effectively.

# **Working Papers In Auditing**

S. Rao Vallabhaneni

# **Working Papers In Auditing:**

Audit Working Papers Maurice E. Peloubet, 1949 The Principles and Practice of Auditing George Puttick, Sandy van Esch, 2007 A valuable resource for students preparing for certification registered accountants and auditors and financial personnel in various businesses this is the 9th updated edition of a classic auditing text Integrating theory with practice and application it is up to date with the field s recent and gradual transition from self regulation to external auditing and **Guide to Audit Working Papers** Steven M. Bragg, 2025-05-23 The creation organization and review of audit working papers is one of the main tasks of the auditor especially since an auditor can be legally liable if working papers are not prepared properly In the Guide to Audit Working Papers we discuss all aspects of what to include in working papers as well as how to organize and review them We also address several legal issues related to confidentiality and working paper ownership both of which may become issues that the auditor will encounter Audit Working Papers Jacob Hugh **Internal Auditing** Richard Cascarino, 2007-04 Book CD This book is designed primarily for undergraduate and postgraduate students intending to pursue a career in internal auditing as well as those chartered accountants with a specialist interest in governance and control issues This book covers the basic concepts philosophy and principles underlying the practice of internal auditing the relationships between the internal auditor management and the external auditor In addition the student will gain a knowledge and understanding of the nature of an organisation Risk management and the role of internal auditing in managing organisational risks in the context of current developments in corporate governance in both the public and private sectors are dealt with The book is now prescribed for those studying for the Certified Internal Auditor professional qualification since it addresses the syllabus requirements of the Institute of Internal Auditors IIA and the Standards for the Professional Practice of Internal Auditing and Competency Framework for Internal Auditors This book represents a practical integrated approach to the Institute of Internal Auditors recommended internal audit approach and may be implemented within an internal audit department in a cost effective manner Accordingly the text may be useful as a reference manual for internal audits in practice Wiley CPA Exam Review 2010, Auditing and Attestation Patrick R. Delaney, O. Ray Whittington, 2009-12-02 Everything Today's CPA Candidates Need to Pass the CPA Exam Published annually this comprehensive four volume paperback reviews all four parts of the CPA exam Many of the questions are taken directly from previous CPA exams With 3 800 multiple choice questions and more than 90 simulations these study quides provide all the information candidates need to master in order to pass the computerized Uniform CPA Examination Complete sample exam in auditing and attestation The most effective system available to prepare for the CPA exam proven for over thirty years Timely up to the minute coverage for the computerized exam Contains all current AICPA content requirements in auditing and attestation Unique modular format helps you zero in on areas that need work organize your study program and concentrate your efforts Comprehensive questions over 3 800 multiple choice questions and their solutions in the four

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AUDITING AND ASSURANCE CLIFFORD GOMEZ,2012-03-17 In this modern world of large scale business and industry auditing has become an inevitable function Auditing is a subject the function of which is very important from the regulatory economic and ethical points of view The subject has undergone radical changes in the current globalised business world This book in the light of latest trends highlights and explains the principles and practice of auditing and assurance in a simple and an easy to understand language It also presents an up to date legal discussion on the subject Beginning with an overview of the subject the text discusses in detail the classification and preparation of an audit procedures and techniques of auditing internal control internal check and internal audit vouching verification and valuation of assets and liabilities and depreciation Besides it deals with reserves and provisions capital and revenue profits audit of companies and classes of investigation The book concludes with a discussion on accounting and auditing standards management audit cost audit tax audit government audit and social audit The textbook is primarily intended for the undergraduate students of Commerce It will also be useful to those preparing for CA ICWA and CS examinations KEY FEATURES Incorporates latest developments in auditing techniques Discusses latest international and Indian auditing standards Examines the impact of computerisation on audit approach Gives

chapter end questions to test the students understanding of the concepts discussed **Wiley CPA Examination Review 2007-2008, Problems and Solutions** Patrick R. Delaney, Ray Whittington, O. Ray Whittington, 2007-06-11 Wiley CPA Exam Review 34th Edition 2007 2008 Volume 1 Outlines and Study Guides Covers all four sections of the CPA examination point by point Stresses important topical areas to study for each part Helps establish a self study preparation program Divides exam into 45 manageable study units Provides an outline format supplemented by brief examples and illustrations Makes material easy to read understand and remember Includes timely up to the minute coverage for the computerized exam Explains step by step examples of the solutions approach Contains all current AICPA content requirements for all four sections of the exam Volume 2 Problems and Solutions Offers selected problems from all four examination sections Contains rationale for correct or incorrect multiple choice answers Covers the new simulation style problems offering more than 75 practice questions Details a solutions approach to each problem Updates unofficial answers to reflect current laws and standards Groups multiple choice questions into topical categories within modules for easy cross referencing Provides a sample examination for each of the four exam parts The computer based CPA exam is here Are you ready The 34th Edition of the Wiley CPA Exam Review is revised and updated for the new computerized exam containing AICPA sample test questions released as recently as April 2007 To help candidates prepare for the new exam format this edition includes a substantial number of the new simulation type questions Passing the CPA exam on your first attempt is possible We d like to help Get Even More Information Online You ll find a wide range of aids for doing your best on the CPA exam at wiley com cpa including content updates CPA exam study and test taking tips and more All Wiley CPA Exam Review products are listed on the site

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#### **Table of Contents Working Papers In Auditing**

- 1. Understanding the eBook Working Papers In Auditing
  - The Rise of Digital Reading Working Papers In Auditing
  - Advantages of eBooks Over Traditional Books
- 2. Identifying Working Papers In Auditing
  - Exploring Different Genres
  - o Considering Fiction vs. Non-Fiction
  - Determining Your Reading Goals
- 3. Choosing the Right eBook Platform
  - Popular eBook Platforms
  - Features to Look for in an Working Papers In Auditing
  - User-Friendly Interface
- 4. Exploring eBook Recommendations from Working Papers In Auditing
  - Personalized Recommendations

- Working Papers In Auditing User Reviews and Ratings
- Working Papers In Auditing and Bestseller Lists
- 5. Accessing Working Papers In Auditing Free and Paid eBooks
  - Working Papers In Auditing Public Domain eBooks
  - Working Papers In Auditing eBook Subscription Services
  - Working Papers In Auditing Budget-Friendly Options
- 6. Navigating Working Papers In Auditing eBook Formats
  - ∘ ePub, PDF, MOBI, and More
  - Working Papers In Auditing Compatibility with Devices
  - Working Papers In Auditing Enhanced eBook Features
- 7. Enhancing Your Reading Experience
  - Adjustable Fonts and Text Sizes of Working Papers In Auditing
  - Highlighting and Note-Taking Working Papers In Auditing
  - Interactive Elements Working Papers In Auditing
- 8. Staying Engaged with Working Papers In Auditing
  - Joining Online Reading Communities
  - Participating in Virtual Book Clubs
  - Following Authors and Publishers Working Papers In Auditing
- 9. Balancing eBooks and Physical Books Working Papers In Auditing
  - $\circ$  Benefits of a Digital Library
  - Creating a Diverse Reading Collection Working Papers In Auditing
- 10. Overcoming Reading Challenges
  - Dealing with Digital Eye Strain
  - Minimizing Distractions
  - Managing Screen Time
- 11. Cultivating a Reading Routine Working Papers In Auditing
  - Setting Reading Goals Working Papers In Auditing
  - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Working Papers In Auditing
  - Fact-Checking eBook Content of Working Papers In Auditing

- Distinguishing Credible Sources
- 13. Promoting Lifelong Learning
  - Utilizing eBooks for Skill Development
  - Exploring Educational eBooks
- 14. Embracing eBook Trends
  - Integration of Multimedia Elements
  - Interactive and Gamified eBooks

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