

Tally Erp9 User Manual

Dr. S.K. Singh

Tally Erp9 User Manual:

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Financial Accounting : As per the latest curriculum on the directives of NEP 2020 M C Shukla, S C Gupta & T S

Grewal, This textbook has been primarily designed to meet the needs of B Com First Semester students under the recommended National Education Policy 2020 It comprehensively covers the major paper namely Financial Accounting This book has been divided into five units comprising of 13 chapters The book acquaints the students to acquire conceptual knowledge of financial accounting and to impart skills for recording various kinds of business transactions The students will understand the accounting treatment of depreciation accounting for hire purchase and instalment purchase system along with the branch accounting Topics like Accounting Theory and Philosophy Financial Accounting Standards Business Income and Revenue Recognition Financial Statements of Non corporate Entities Financial Statements of Not for Profit Organisations NPO Hire Purchase Instalment and Lease Branch Accounting Introduction to Computerised Accounting and Introduction to Tally ERP 9 have been aptly discussed in a lucid manner FINANCIAL DATA ANALYSIS USING TALLY & EXCEL A Practical Guide Sajimon Abraham & Sudhakaran K.V,2018-07-14 Tally is powerful financial accounting software which is driven by a technology called concurrent multi lingual accelerated technology engine It is easy to use software and is designed to manage day to day financial activities associated in an enterprise It provides comprehensive solution around accounting principles inventory and data integrity and also has feature encompassing global business Tally software comes with easy to use interface thus making it operationally simple and provides a solution around inventory management stock management invoicing purchase order management discounting stock valuation methodology etc Tally accounting software also comes with drill down options which can track every detail of transaction that helps in maintaining simple classification of accounts general ledger accounts receivable payable and bank reconciliation etc **Computerized Accounting With** Tally Mr. Rohit Manglik, 2024-03-12 EduGorilla Publication is a trusted name in the education sector committed to empowering learners with high quality study materials and resources Specializing in competitive exams and academic support EduGorilla provides comprehensive and well structured content tailored to meet the needs of students across various Accounting & Financial Management for Tourism Mr. Rohit Manglik, 2023-07-23 Financial streams and levels planning budgeting and reporting for tourism and hospitality businesses Intermediate-Level Accountant Interview Questions and Answers - English Navneet Singh, Here are some common intermediate level accountant interview questions along with suggested answers Technical Questions What accounting software are you proficient in Answer I am proficient in several accounting software programs including QuickBooks SAP and Microsoft Dynamics I have used QuickBooks for day to day accounting tasks and SAP for more complex financial reporting and analysis Can you explain the difference between accounts payable and accounts receivable Answer Accounts payable refers to the money a company owes to its suppliers or vendors for goods or services purchased on credit Accounts receivable on the other hand represents the money that is owed to the company by its customers for goods or services sold on credit How do you ensure accuracy in your work Answer I ensure accuracy by maintaining meticulous records double checking my entries and performing regular reconciliations I also

utilize accounting software to minimize errors and employ internal controls to ensure compliance with accounting standards Can you describe a time when you had to prepare a complex financial report Answer In my previous role I was responsible for preparing the annual budget report This involved consolidating data from various departments analysing trends and ensuring all figures were accurate I used advanced Excel functions to streamline the process and presented the final report to senior management which was well received What are deferred revenues and how are they accounted for Answer Deferred revenues refer to advance payments a company receives for products or services that are to be delivered in the future These payments are recorded as liabilities on the balance sheet until the products or services are delivered at which point the revenue is recognized Behavioural Questions Tell me about a time when you identified an error in a financial statement How did you handle it Answer In a previous position I discovered a discrepancy in the monthly financial statement that stemmed from a data entry error I immediately investigated the source of the error corrected it and then implemented additional checks to prevent similar mistakes in the future I also communicated the error and the corrective actions taken to my supervisor How do you prioritize your tasks when you have multiple deadlines to meet Answer I prioritize my tasks based on their deadlines and importance I use task management software to organize my workload and break down larger projects into smaller manageable tasks I also communicate with my team to ensure we are aligned on priorities and deadlines allowing me to manage my time effectively Describe a time when you had to explain a complex accounting concept to someone without an accounting background Answer I had to explain the concept of accrual accounting to a colleague in the marketing department I used simple analogies and real life examples to illustrate how revenues and expenses are recognized in the period they occur regardless of when cash transactions happen This helped my colleague understand the impact of certain marketing expenses on the financial statements Situational Questions How would you handle a situation where you disagree with a colleague about a financial reporting method Answer I would first seek to understand my colleague s perspective and the rationale behind their approach Then I would present my own perspective backed by accounting principles and guidelines If we still couldn t reach an agreement I would suggest consulting with a senior accountant or referring to the relevant accounting standards to resolve the disagreement What steps would you take if you suspected fraudulent activity in the accounting records Answer If I suspected fraudulent activity I would first document my findings and gather any evidence that supports my suspicion I would then report the issue to my supervisor or the appropriate department such as internal audit or compliance following the company s protocols It s important to handle such situations discreetly and professionally to ensure a thorough investigation Scenario Based Questions Imagine you have just started working here and discovered the previous accountant made a mistake in the financial statements How would you address this Answer I would review the financial statements to understand the nature and extent of the mistake After confirming the error I would correct the financial statements and document the adjustments made I would also notify my supervisor and provide a detailed

explanation of the error and the corrective actions taken Additionally I would review the processes that led to the mistake to prevent it from happening again You need to prepare for an audit but you find that some documentation is missing How do you proceed Answer I would start by identifying which documents are missing and then try to locate them by checking with relevant departments or individuals If the documents cannot be found I would document the absence and communicate the issue to my supervisor I would also work on recreating the missing documentation using available data and ensure that all other documentation is thoroughly organized and accurate for the audit Preparing for these questions can help you showcase your technical knowledge problem solving abilities and communication skills which are crucial for an intermediate level Tally ERP 9 + GST Implementation Akshay Rajgaria, 2022-11-19 Learning the First Accounting Software Tally ERP 9 with the GST objective KEY FEATURES Learn the ins and outs of the popular Tally ERP software Build strong working familiarity with the Tally ERP 9 software Learn data entry of accounting data using solution oriented approaches with GST attributes DESCRIPTION The book Tally ERP 9 GST Implementation aims to help readers use the Tally ERP 9 accounting software to perform their bookkeeping Today it s imperative that you have the Tally in active use The Tally accounting software is used by every institution and company worldwide The book's complete Tally course will enable readers to perform accounting activities without any hassle efficiently This book includes everything necessary to learn and use Tally ERP 9 in the real world This course covers various topics common to accounting departments such as voucher entry inventory management ledger statement display and other similar tasks The book describes crucial tasks such as order processing vendor management batch wise inventories GST operations and implementing TDS in detail To help the reader replicate the examples in the book each chapter ends with a screenshot of the relevant portion of the samples Each of the instructions for using Tally ERP 9 is brief and straightforward enough so that anyone can follow along WHAT YOU WILL LEARN Integrating GST into your current bookkeeping methods Keeping track of vouchers ledgers and use of adjustment methods Solid understanding of inventory management including stock group stock category and stock godowns Learning the ins and outs of managing orders and vendors Learning payroll configuration TDS management and employee database WHO THIS BOOK IS FOR This book provides solutions for various administrative tasks including GST based accounting bank reconciliation inventory tax MIS with cost center and payroll and employee data You can get started with this book with just basic accounting knowledge TABLE OF CONTENTS 1 Up and Running with Tally 2 Recording Various Voucher Entries 3 Maintaining Inventory Allocation 4 Tracking Balance and Detailed Transaction 5 Placing Order with Order Processing 6 Managing Batch wise Inventories 7 Getting Started with GST 8 Collecting Tax with TDS 9 Managing Payroll and Wages

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