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The Complete Idiot Guide To Office Politics

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with updates on layoffs sexual harassment interviewing and more Pell is an expert in his field with 50 years in HR and teaching experience

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Developing Transferable Skills Pam Denicolo, Julie Reeves, 2013-11-14 Succinct and supportive this book provides doctoral and early career researchers with everything you need to know about

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The Complete Idiot's Guide to Hypnosis, 2nd Edition Roberta Temes, Ph.D.,2004-09-06 From treating cigarette addictions to losing weight from setting career goals to getting a good night s sleep this updated second edition by noted psychologist and hypnotherapist Roberta Temes shows how to use hypnosis responsibly to improve one s quality of life Includes updated step by step instructions for self hypnosis plus clear explanations of what hypnosis is and how it works tips for finding a reputable hypnotherapist tips on solving problems in one s love life career health and more First edition is the bestselling book on hypnosis on the market Revised and updated with more thorough step by step instructions for self hypnosis Author websites www.drroberta.com and www.hypnosisbyphone.com Want to kick a habit or a field goal The secrets in this book will improve your game and your life Bob Reese Peak Performance Specialist

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