

Smith System™

Rules for Driving

Aim High in Steering

The driver should steer and focus their attention high, to view the road as a whole and not just a few feet ahead. Keeping dangers of the road in mind will help avoid rear-end collisions and tell other drivers behind you to slow down by seeing, evaluating and acting upon distant information.

Get the Big Picture

Be aware of your surroundings at all times. This may be a given, but distracted drivers are just as dangerous as intoxicated drivers. You can avoid accidents by observing how other drivers are behaving and by staying aware of all possible dangers.

Keep Your Eyes Moving

Along with keeping the big picture, you need to stay alert on the road. Drinks with large amounts of caffeine will only keep you awake so long before your body crashes. Consistent eye movement can keep your mind and body alert while driving for long periods of time.

Leave Yourself an Out

Don't get yourself in a situation that you cannot escape. Make sure to allow room between your rig and other truckers. Never let yourself get boxed in between others while they choose their desired lane. Keep a safe following distance and anticipate choices of others on the road.

Make Sure You Are Seen

Never assume that other drivers can see you. This rule of the system prevents accidents by removing assumptions made by drivers behind the wheel. Make sure other drivers can see you and can anticipate your next move. Use your blinker and horn if necessary to alert others of your next move.

SPEC
ON THE JOB

Smith System Driving

Chao Zhang



Smith System Driving:

Unveiling the Power of Verbal Artistry: An Psychological Sojourn through **Smith System Driving**

In a world inundated with monitors and the cacophony of instantaneous communication, the profound energy and mental resonance of verbal artistry usually disappear in to obscurity, eclipsed by the regular assault of sound and distractions. Yet, located within the musical pages of **Smith System Driving**, a captivating perform of fictional splendor that impulses with fresh emotions, lies an remarkable trip waiting to be embarked upon. Penned by a virtuoso wordsmith, this interesting opus guides visitors on an emotional odyssey, delicately exposing the latent possible and profound influence stuck within the intricate web of language. Within the heart-wrenching expanse of this evocative analysis, we can embark upon an introspective exploration of the book is central subjects, dissect their captivating publishing type, and immerse ourselves in the indelible impact it leaves upon the depths of readers souls.

https://movement.livewellcolorado.org/public/detail/Documents/Siemens_Sps2_Instructions_Manual.pdf

Table of Contents Smith System Driving

1. Understanding the eBook Smith System Driving
 - The Rise of Digital Reading Smith System Driving
 - Advantages of eBooks Over Traditional Books
2. Identifying Smith System Driving
 - Exploring Different Genres
 - Considering Fiction vs. Non-Fiction
 - Determining Your Reading Goals
3. Choosing the Right eBook Platform
 - Popular eBook Platforms
 - Features to Look for in an Smith System Driving
 - User-Friendly Interface
4. Exploring eBook Recommendations from Smith System Driving
 - Personalized Recommendations

- Smith System Driving User Reviews and Ratings
- Smith System Driving and Bestseller Lists
- 5. Accessing Smith System Driving Free and Paid eBooks
 - Smith System Driving Public Domain eBooks
 - Smith System Driving eBook Subscription Services
 - Smith System Driving Budget-Friendly Options
- 6. Navigating Smith System Driving eBook Formats
 - ePub, PDF, MOBI, and More
 - Smith System Driving Compatibility with Devices
 - Smith System Driving Enhanced eBook Features
- 7. Enhancing Your Reading Experience
 - Adjustable Fonts and Text Sizes of Smith System Driving
 - Highlighting and Note-Taking Smith System Driving
 - Interactive Elements Smith System Driving
- 8. Staying Engaged with Smith System Driving
 - Joining Online Reading Communities
 - Participating in Virtual Book Clubs
 - Following Authors and Publishers Smith System Driving
- 9. Balancing eBooks and Physical Books Smith System Driving
 - Benefits of a Digital Library
 - Creating a Diverse Reading Collection Smith System Driving
- 10. Overcoming Reading Challenges
 - Dealing with Digital Eye Strain
 - Minimizing Distractions
 - Managing Screen Time
- 11. Cultivating a Reading Routine Smith System Driving
 - Setting Reading Goals Smith System Driving
 - Carving Out Dedicated Reading Time
- 12. Sourcing Reliable Information of Smith System Driving
 - Fact-Checking eBook Content of Smith System Driving

- Distinguishing Credible Sources

13. Promoting Lifelong Learning

- Utilizing eBooks for Skill Development
- Exploring Educational eBooks

14. Embracing eBook Trends

- Integration of Multimedia Elements
- Interactive and Gamified eBooks

Smith System Driving Introduction

Free PDF Books and Manuals for Download: Unlocking Knowledge at Your Fingertips In today's fast-paced digital age, obtaining valuable knowledge has become easier than ever. Thanks to the internet, a vast array of books and manuals are now available for free download in PDF format. Whether you are a student, professional, or simply an avid reader, this treasure trove of downloadable resources offers a wealth of information, conveniently accessible anytime, anywhere. The advent of online libraries and platforms dedicated to sharing knowledge has revolutionized the way we consume information. No longer confined to physical libraries or bookstores, readers can now access an extensive collection of digital books and manuals with just a few clicks. These resources, available in PDF, Microsoft Word, and PowerPoint formats, cater to a wide range of interests, including literature, technology, science, history, and much more. One notable platform where you can explore and download free Smith System Driving PDF books and manuals is the internet's largest free library. Hosted online, this catalog compiles a vast assortment of documents, making it a veritable goldmine of knowledge. With its easy-to-use website interface and customizable PDF generator, this platform offers a user-friendly experience, allowing individuals to effortlessly navigate and access the information they seek. The availability of free PDF books and manuals on this platform demonstrates its commitment to democratizing education and empowering individuals with the tools needed to succeed in their chosen fields. It allows anyone, regardless of their background or financial limitations, to expand their horizons and gain insights from experts in various disciplines. One of the most significant advantages of downloading PDF books and manuals lies in their portability. Unlike physical copies, digital books can be stored and carried on a single device, such as a tablet or smartphone, saving valuable space and weight. This convenience makes it possible for readers to have their entire library at their fingertips, whether they are commuting, traveling, or simply enjoying a lazy afternoon at home. Additionally, digital files are easily searchable, enabling readers to locate specific information within seconds. With a few keystrokes, users can search for keywords, topics, or phrases, making research and finding relevant information a breeze. This efficiency saves time and effort, streamlining the learning process and allowing individuals to focus on extracting the information they

need. Furthermore, the availability of free PDF books and manuals fosters a culture of continuous learning. By removing financial barriers, more people can access educational resources and pursue lifelong learning, contributing to personal growth and professional development. This democratization of knowledge promotes intellectual curiosity and empowers individuals to become lifelong learners, promoting progress and innovation in various fields. It is worth noting that while accessing free Smith System Driving PDF books and manuals is convenient and cost-effective, it is vital to respect copyright laws and intellectual property rights. Platforms offering free downloads often operate within legal boundaries, ensuring that the materials they provide are either in the public domain or authorized for distribution. By adhering to copyright laws, users can enjoy the benefits of free access to knowledge while supporting the authors and publishers who make these resources available. In conclusion, the availability of Smith System Driving free PDF books and manuals for download has revolutionized the way we access and consume knowledge. With just a few clicks, individuals can explore a vast collection of resources across different disciplines, all free of charge. This accessibility empowers individuals to become lifelong learners, contributing to personal growth, professional development, and the advancement of society as a whole. So why not unlock a world of knowledge today? Start exploring the vast sea of free PDF books and manuals waiting to be discovered right at your fingertips.

FAQs About Smith System Driving Books

1. Where can I buy Smith System Driving books? Bookstores: Physical bookstores like Barnes & Noble, Waterstones, and independent local stores. Online Retailers: Amazon, Book Depository, and various online bookstores offer a wide range of books in physical and digital formats.
2. What are the different book formats available? Hardcover: Sturdy and durable, usually more expensive. Paperback: Cheaper, lighter, and more portable than hardcovers. E-books: Digital books available for e-readers like Kindle or software like Apple Books, Kindle, and Google Play Books.
3. How do I choose a Smith System Driving book to read? Genres: Consider the genre you enjoy (fiction, non-fiction, mystery, sci-fi, etc.). Recommendations: Ask friends, join book clubs, or explore online reviews and recommendations. Author: If you like a particular author, you might enjoy more of their work.
4. How do I take care of Smith System Driving books? Storage: Keep them away from direct sunlight and in a dry environment. Handling: Avoid folding pages, use bookmarks, and handle them with clean hands. Cleaning: Gently dust the covers and pages occasionally.

5. Can I borrow books without buying them? Public Libraries: Local libraries offer a wide range of books for borrowing. Book Swaps: Community book exchanges or online platforms where people exchange books.
6. How can I track my reading progress or manage my book collection? Book Tracking Apps: Goodreads, LibraryThing, and Book Catalogue are popular apps for tracking your reading progress and managing book collections. Spreadsheets: You can create your own spreadsheet to track books read, ratings, and other details.
7. What are Smith System Driving audiobooks, and where can I find them? Audiobooks: Audio recordings of books, perfect for listening while commuting or multitasking. Platforms: Audible, LibriVox, and Google Play Books offer a wide selection of audiobooks.
8. How do I support authors or the book industry? Buy Books: Purchase books from authors or independent bookstores. Reviews: Leave reviews on platforms like Goodreads or Amazon. Promotion: Share your favorite books on social media or recommend them to friends.
9. Are there book clubs or reading communities I can join? Local Clubs: Check for local book clubs in libraries or community centers. Online Communities: Platforms like Goodreads have virtual book clubs and discussion groups.
10. Can I read Smith System Driving books for free? Public Domain Books: Many classic books are available for free as they're in the public domain. Free E-books: Some websites offer free e-books legally, like Project Gutenberg or Open Library.

Find Smith System Driving :

[siemens sps2 instructions manual](#)

[short essay for kids on rainy season](#)

[short descriptive paragraph for kids](#)

[shu roo wiring sheet](#)

[shy girls guide to dating](#)

[shop manual yamaha dt200](#)

[short passage for 2nd grade vermont](#)

[siemens phones c 150 manual](#)

[siemens sipart ps2 positioner manual](#)

[siemens brushless gen manual](#)

[should schools serve junk food persuasive essay](#)

[siemens e36 telephones owners manual](#)

[siemens acuson manual](#)

[siemens user manual gigaset 3030](#)

shout out for seniors ideas

Smith System Driving :

accounting in a nutshell 3rd edition elsevier - Jul 13 2023

web sep 2 2008 designed primarily for middle and junior management who deal with financial information without really understanding the content students who are studying accounting as a non specialist subject for example on a business studies or engineering course

in a nutshell definition meaning synonyms vocabulary com - Jan 27 2022

web in a nutshell 1 adv summed up briefly gave the facts in a nutshell just tell me the story in a nutshell explained the situation in a nutshell

accounting in a nutshell third edition accounting for the non - Oct 04 2022

web accounting in a nutshell third edition accounting for the non specialist cima professional handbook 3rd edition by walker janet 2008 paperback on amazon com free shipping on qualifying offers

accounting in a nutshell accounting for the non specialist - Feb 08 2023

web buy accounting in a nutshell accounting for the non specialist cima professional handbook 3 by walker janet isbn 8601234594956 from amazon s book store everyday low prices and free delivery on eligible orders

accounting in a nutshell accounting for the non specialist - Aug 14 2023

web apr 8 2011 the chapter deals with the investment appraisal process and covers the main investment appraisal techniques from the point of view of a non specialist payback periods accounting rate of

pdf accounting in a nutshell accounting for the - Sep 15 2023

web may 4 2010 accounting in a nutshell accounting for the non specialist 3rd edition oxford cima publishing 2009 368 pp isbn 13 978 0 7506 8738 6 find read and cite all the research

accounting in a nutshell accounting for the non specialist - Apr 29 2022

web buy accounting in a nutshell accounting for the non specialist online on amazon eg at best prices fast and free shipping free returns cash on delivery available on eligible purchase

[accounting in a nutshell sciencedirect](#) - Mar 09 2023

web designed primarily for middle and junior management who deal with financial information without really understanding

the content students who are studying accounting as a non specialist subject for example on a business studies or engineering course the book serves as a basic reference to be used throughout the course

accounting in a nutshell accounting for the non specialist - Jan 07 2023

web nov 7 2008 3rd edition designed primarily for middle and junior management who deal with financial information without really understanding the content students who are studying accounting as a non specialist subject for example on a business studies or engineering course

accounting in a nutshell accounting for the non specialist - May 11 2023

web accounting in a nutshell accounting for the non specialist bookreader item preview accounting in a nutshell accounting for the non specialist by walker janet 1956 publication date 2006 topics accounting publisher oxford burlington mass butterworth heinemann collection

accounting in a nutshell accounting for the non specialist - Jun 12 2023

web designed primarily for middle and junior management who deal with financial information without really understanding the content students who are studying accounting as a non specialist subject for example on a business studies or engineering course

accounting in a nutshell accounting for the non specialist - Jul 01 2022

web designed primarily for middle and junior management who deal with financial information without really understanding the content students who are studying accounting as a non specialist subject for example on a business studies or engineering course

accounting in a nutshell accounting for the non specialist - Aug 02 2022

web buy accounting in a nutshell accounting for the non specialist cima exam support books 2 by walker janet isbn 9780750664011 from amazon s book store everyday low prices and free delivery on eligible orders

accounting in a nutshell accounting for the non specialist - Sep 03 2022

web apr 8 2011 accounting in a nutshell accounting for the non specialist cima professional handbook kindle edition by walker janet download it once and read it on your kindle device pc phones or tablets

accounting in a nutshell finance for the non specialist cima - May 31 2022

web buy accounting in a nutshell finance for the non specialist cima student handbook s by walker janet isbn 9781859714959 from amazon s book store everyday low prices and free delivery on eligible orders

accounting in a nutshell accounting for the non specialist - Nov 05 2022

web the digital and etextbook isbns for accounting in a nutshell accounting for the non specialist are 9780750687386 9780080943152 0080943152 and the print isbns are 9780750687386 075068738x save up to 80 versus

accounting in a nutshell accounting for the non specialist - Dec 06 2022

web part 1 introduction part 2 accounting statements 1 who needs accounting statements 2 the profit and loss account income statement 3 the balance sheet 4 cash flow reporting 5 the accounts of not for profit organisations 6 interpreting financial statements part 1 7 interpreting financial statements part 2 part 3

accounting in a nutshell accounting for the non specialist - Apr 10 2023

web accounting in a nutshell accounting for the non specialist janet walker google books designed primarily for middle and junior management who deal with financial information without

9781859714959 accounting in a nutshell finance for the non - Mar 29 2022

web may 5 2022 accounting in a nutshell finance for the non specialist cima student handbook s by walker j at abebooks co uk isbn 10 1859714951 isbn 13 9781859714959 cima publishing 2001 softcover

accounting in a nutshell accounting for the non s robert a - Feb 25 2022

web accounting in a nutshell accounting for the non s getting the books accounting in a nutshell accounting for the non s now is not type of inspiring means you could not and no one else going as soon as ebook accretion or library or borrowing from your connections to contact them this is an categorically simple means to specifically get guide

what is the cost to renew my cpht certification - Oct 05 2022

web may 12 2023 fees what is the cost to renew my cpht certification may 12 2023 23 09 the cpht recertification application fee is 49

recertification ptcb pharmacy technician certification board - Jul 14 2023

web recertification how do i recertify my cpht certification what are the dates of my cpht recertification cycle when can i apply for my cpht recertification can i have an extension to my renewal deadline what happens if i do not apply for recertification by my certification expiration date

credentialing guidelines and requirements guidebook - Aug 15 2023

web the pharmacy technician certification board ptcb develops examination based professional certification programs ptcb is responsible for the development and implementation of policies related to its certification programs certifying qualified candidates who meet eligibility requirements

pharmacy technician certification board - Jan 08 2023

web jul 18 2023 certified pharmacy technician cpht certified compounded sterile preparation technician cspt advanced certified pharmacy technician cpht adv billing and reimbursement certificate controlled substances diversion prevention certificate hazardous drug management certificate immunization administration

ptcb pharmacy technician certification board - Jun 01 2022

web updated certificate design 2019 ptcb released an updated official certificate a renewal application updates ptcb upgraded the recertification application t nabp e profile id requirement ptcb requires all cphts to have an nabp e profi
maintaining certification board of pharmacy specialties - Nov 06 2022

web the updated recertification framework will begin by applying to board certified pharmacists who start a new recertification cycle in 2024 pharmacists newly certified in 2023 or board certified pharmacists completing a recertification cycle

verify certification - Dec 27 2021

web click the name of the pharmacy technician to view detailed information about the current or previously held credential s the results include statuses for ptcb credentials only individuals who have been credentialed by ptcb will be displayed below are definitions of all potential credential statuses

certified pharmacy technician cpht credentials ptcb - Mar 30 2022

web full disclosure of all criminal and state board of pharmacy registration or licensure actions compliance with all applicable ptcb certification policies passing score on the pharmacy technician certification exam ptce

renewal application updates ptcb pharmacy technician certification - Apr 30 2022

web jul 26 2023 renewal application updates july 26 2023 12 14 ptcb upgraded the recertification application to save you time in may 2019 ptcb started using data from cpe monitor to verify ce compliance

guidebook pharmacy technician certification board - Jun 13 2023

web aug 7 2023 the candidate guidebook provides complete and detailed information about ptcb s certification programs assessment based certificate programs and policies credential candidates are responsible for reviewing the policies and information in the candidate guidebook before applying for and earning a credential

contact us pharmacy technician certification board - Aug 03 2022

web ptcb help center answers to many frequently asked questions about certification recertification assessment based certificates and ptcb can be found in our help center this includes how to appeal a ptcb decision or issue a formal complaint
my renewal application was returned can i still complete the - Jan 28 2022

web jul 20 2023 if your certification has been expired for more than one year you must submit a new application for certification receive ptcb approval of your application and take and pass the pharmacy technician certification exam ptce to obtain an active cpht certification

renew your certification - May 12 2023

web it is easier and less expensive to maintain your certification than to reinstate or retake the pharmacy technician certification exam cphts and cspts must recertify on time or take the exam again for employers making sure employees

complete ces and renew their certification is the best decision for advancing safety and for their bottom line

[credentialing guidelines and requirements guidebook](#) - Sep 04 2022

web ptcb certified pharmacy technicians cphts are required to recertify every two 2 years to maintain certification ptcb s cpht recertification requirements correspond to the biennial renewal schedule for professional pharmacist licensure as governed by state boards of pharmacy

how do i recertify my cpht certification ptcb pharmacy technician - Feb 09 2023

web mar 1 2023 ce resources while ptcb does not provide or endorse specific ce activities we do provide a list of some ce providers example ce activities can be found in the ce directory applying for recertification to begin the application process log into your ptcb account and use the renew button under manage my certifications

[credentialing guidelines and requirements guidebook](#) - Dec 07 2022

web the conduct case procedures procedures will be used to process all matters concerning possible violations of the standards in the pharmacy technician certification board ptcb code of conduct this policy applies to individuals certified by ptcb credential holders and all individuals seeking ptcb certification candidates

[continuing education pharmacy technician certification board](#) - Jul 02 2022

web cphts must have an nabp e profile id on file with ptcb before they recertify applicants can create an e profile id at nabp pharmacy applicants earning ce hours from nonaccredited ce providers must manually enter these ce hours and upload documentation of ce completion to their ptcb application renew now find ce programs and courses

[used with permission from the pharmacy technician certification board](#) - Apr 11 2023

web recertification cycles all ce hours are required to be completed during each recertification cycle for you to maintain an active ptcb certification status a recertification cycle begins when certification is initially earned or when a renewal application is approved and ends on the certification expiration date lasting

pharmacy technician certification board ptcb pearson vue - Feb 26 2022

web may 8 2023 ptcb offers three national certification programs for pharmacy technicians certified pharmacy technician cpht is the foundation of a rewarding career as a pharmacy technician to earn cpht certification pharmacy technicians must meet eligibility requirements and earn a passing score on the pharmacy technician

[recertification updates news pharmacy technician certification board](#) - Mar 10 2023

web dec 2 2020 mandatory nabp e profile as we announced in 2018 cphts are required to create an nabp e profile id and set up their nabp cpe monitor account in order to recertify applicants who have not done so will be unable to submit their renewal application until they visit nabp pharmacy and create their e profile

animal report outline graphic organizer teaching resources - Dec 08 2022

web this resource will help your first grade students write an animal report it includes a graphic organizer sentence frame outline and links to free online resources the report can be edited and published in a variety of ways children s work samples are included

[graphic organizer animal research teaching resources tpt](#) - Sep 05 2022

web animal graphic organizer animal research activity poster animal report created by happy teacher happy students this animal graphic organizer can be used with any animal and pairs perfectly with an animal research project this animal research poster can be completed with illustrations sentences or a combination of both

[animal report writing template science primary resources](#) - Jul 03 2022

web it s ideal for children to support their topic on living things in their environment it features an easy to use animal report writing template which enables children to choose an animal research it thoroughly and write down interesting facts about it

[teach students to write animal reports what i have learned](#) - Aug 04 2022

web it s packed with differentiated graphic organizers animal report templates various options as well as other useful items by taking advantage of this versatile resource your students will be able to explore their favorite animals in a unique way

[animal report summary graphic organizer exploring nature](#) - Jul 15 2023

web to create an animal report summary or short report use the following graphic organizers go to the animal section to research your animal then either print out a picture of your animal from there or the coloring animals section

[animal report for any animal what i have learned](#) - Apr 12 2023

web research graphic organizers the animal report resource includes many graphic organizers that students can use for note taking while reading about a variety of animals these four are just a sample of the graphic organizers available for students most of them come lined and unlined

animal reports graphic organizer teaching resources tpt - Mar 11 2023

web these animal research report graphic organizers are perfect these are blank templates to be used with any animal included in this set 3 different cover pages have the children research each of the presidents and combine them into a book 9different graphic organizers my animal animal facts unique facts animal characteristics

results for graphic organizer for animal report tpt - Oct 06 2022

web primary students love to research and learn about animals use the graphic organizers and mini books in this resource to encourage the love of animal research and reports you receive graphic organizers webs and mini books for 44 common animals an easel version is also included

animal report writing template animal information writing - Feb 27 2022

web there are 25 animal report writing templates included each animal research template will help your students to stay

organized and focused the graphic organizers and sentence starters are a lifesaver for young writers your students will love choosing an animal labeling its physical characteristics and then writing interesting sentences

[animal report graphic organizers enchanted learning](#) - Jun 14 2023

web for a page on how to write a dinosaur report click here for animal information pages click here printouts useful for preparing for an animal report simple animal report worksheet draw the animal then write about the animal s anatomy diet where it lives and interesting facts animal report chart printout

how to write an animal report national geographic kids - Feb 10 2023

web 1a belugas range in size from 13 to 20 feet 4 to 6 m in length 2a belugas are born gray or brown they fade to white at around five years old 3a some arctic belugas migrate south in large

[write a remarkable animal report easily with help](#) - May 01 2022

web by using our animal report graphic organizers your student can easily organize information and create a remarkable report in no time our graphic organizers help organize all the data collected about each animal they decide to study then our guided outlines allow them to structure their report with ease

animal research report graphic organizer classful - Mar 31 2022

web it s perfect for both literacy and science lessons about animals book reports or reading lessons with informational text included you will find two variations of a single page report and eight additional pages to use individually or as a booklet type report

[top 10 animal themed graphic organizers teachervision](#) - Jan 29 2022

web most teachers reinforce students skills and understanding with graphic organizers this collection of our top 10 animal graphic organizers will help your class master concepts and communicate their knowledge new teachers will find this resource particularly valuable because they can get a quick overview of the best resources

[animal report graphic organizer the biology corner](#) - Jan 09 2023

web graphic organizer for creating a report about an animal of your choice includes sections about habitat diet reproduction adaptations relatives and interesting facts

animal research report graphic organizer worksheets tpt - Dec 28 2021

web this template includes a graphic organizer and blank book pages for an animal book report students can use the organizer to record their research they can transfer the information and publish it into the book report

writing an animal report plus rubric enchantedlearning com - Nov 07 2022

web graphic organizers can help students think about and list the major topics that will be researched and covered in an animal report getting started first get to know about your animal

animal report graphic organizer education extras - May 13 2023

web animal report graphic organizer animal name what it looks like what it eats where it lives height weight color features continents countries habitat how it travels sounds it makes how it lives alone in groups how it affects people interesting facts pet work animal used as food used as clothing

animal research graphic organizer all kids network - Jun 02 2022

web animal research graphic organizer 46 197 visits use this graphic organizer to do research an animal of your choosing this printable includes a bunch of simple questions to answer and a place to draw a picture of your animal download

graphic organizer templates for animal research - Aug 16 2023

web apr 2 2020 grab these 3 free graphic organizer templates for planning an animal research powerpoint or paper choose the template that works best for your students meet the authors