

Outline of a Term Paper

Outline Template 1

Cover Page

Usually the first page of the paper and should contain key information, including:

1. Student's name
2. Course and/or course number
3. Instructor's name
4. Date published-usually deadline's date

Abstract

The abstract encompasses a summary of the whole term paper.

It should provide highlights on the thesis or research direction and all the different sections of the term paper. It should be brief and precise. The recommended length is about 150 words.

Introduction

The section should provide information on key areas such as:

1. Issue or problem under study
2. Literature review
3. Significance of the problem
4. Solution

Methods

It encompasses the techniques used to acquire data or information on the issue under study.

You should look at:

1. The steps taken in acquiring or using the data
2. The usability, quality, and relevance of data acquired.

Results

It should examine a number of issues, including:

1. The findings you have derived
2. The appropriateness of the findings in answering the questions or issues set out in the introduction section.

Discussion

The section should look at a number of things, including:

1. The meaning of the observations made
2. The summary of key findings
3. The conclusion that can be drawn from the findings
4. The relevancy of the results in broader context

Conclusion

It gives the deductions made from the term paper study.

In this section you should provide the solution to issue being studied. As well, recommendations can be made when necessary.

Outline Template 2

A simple outline could be as illustrated below.

Introduction

This should give the purpose of the term paper. The section should include:

1. Background of the work
2. Thesis statement

Body

This section of the term paper template entails the research work on the issue under study.

The body is usually divided into different headings and subheadings that are connected to support an argument.

Examples of such sections may be as illustrated below:

- Heading 1: Problem's History
- Heading 2: Problem's Extent
- Heading 3: Effects of the Problem
- Subheading 1: Effect on People
- Subheading 2: Effect on Institutions
- Subheading 3: Effect on the Environment

Conclusion

This is a brief summary of the points advanced in the term paper. It links the points to the thesis statement.

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Mark Wood



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