Making Everything Easier!

2nd Australian & New Zealand Edition

Writing Resumes & Cover Letters



Learn to:

- Make your resume stand out from the crowd
- Tailor your resume for different jobs
- Use social media to your advantage
- Create the perfect cover letter

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You Can't Drop out of High School and Drop into a Job H. David Hairston-Ridgley Jr,2011-03-17 YOU CANT DROP OUT OF HIGH SCHOOL AND DROP INTO A GOOD JOB Explains why government makes teens go to school and pays for it Includes motivating letters and messages of encouragement from President Obama celebrities 4th graders millionaire teen entrepreneurs philanthropists business leaders drop outs who returned to graduate and other concerned accomplished Americans Mentors from afar but fi nger tip close on dealing with diffi cult teachers internet high schools landing jobs writing resumes cover letters starting a teen business dealing with bullies winning over stress and depression dating sexual temptation chemical substance abuse and much more 1st lady Michelle Obama wrote David saying the President and I share your hopes and optimism for what lies ahead at this important moment in history we encourage you to continue to engage yourself in fi nding ways to strengthen our country by serving the youth of your community August 2010 Teens and parents who read this book will never have to say If only I had known Vault Guide to Resumes, Cover Letters & Interviews Howard Leifman, Marcy Lerner, Vault (Firm), 2003 From writing top notch resumes and sending tailored cover letters to going on winning interviews this best selling Vault guide is a comprehensive one volume job search source InfoWorld

,1999-12-20 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers
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