

HOW TO WRITE YOUR FIRST BOOK

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6 ESSENTIAL STEPS

STEP 1

Decide whether you want to write fiction or non-fiction.

Fiction is composed of made up elements. Non-fiction is made up of factual elements and includes biographies, autobiographies, and informational texts.

STEP 2

Hone your book idea and create an outline.

STEP 3

Format your manuscript with 1" margins, 12 pt Times New Roman font, and double space your document. Be sure to also include a title page and a header that includes the page number and your name.

Give thought to the word count. This will be based on whether you're writing an ebook or print book and also the genre you write.

STEP 4

Begin writing your manuscript! Remember, you're writing your first draft. So it doesn't have to be perfect! Set a deadline for when you want to have your manuscript completed and work to reach your goal.

STEP 5

After completing your first draft, you should self-edit. Read your manuscript aloud and do a basic grammar and spell check.

Once you're confident you have a solid first draft: 1) get a manuscript critique, 2) allow a beta reader to review it, and 3) get a professional edit.

Once you receive your edits, begin working on your second draft.

STEP 6

Decide between self-publishing and traditional publishing.

Traditional publishing requires an agent and will pay for all the upfront costs to publish your book. Self publishing provides more creative control, but requires the writer to pay for all upfront costs such as cover design, layout, and editing.

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